

Board of Supervisors' Meeting October 9, 2025

District Office: 2806 N. Fifth Street Unit 403 St. Augustine, FL 32084

www.heritagelandingcdd.org

HERITAGE LANDING COMMUNITY DEVELOPMENT DISTRICT

<u>District Office · St. Augustine, Florida · (904) 436-6270</u>

<u>Mailing Address – 3434 Colwell Avenue, Suite 200, Tampa, Florida 33614</u>

<u>www.heritagelandingcdd.org</u>

Board of Supervisors	Kevin Austin	Chairman
Duaru di Supervisors	Nevili Austili	Chainn

Christine Mallatt
Robert Och
Achara Tarfa
Michael Taylor

Vice Chairman
Assistant Secretary
Assistant Secretary
Assistant Secretary

District Manager Melissa Dobbins Rizzetta & Company, Inc.

District Counsel Wes Haber Kutak Rock LLP

District Engineer Alex Acree Matthews Design Group

All cellular phones must be placed on mute while in the meeting room.

The Audience Comments portion, on Agenda Items Only, will be held at the beginning of the meeting. The Audience Comments portion of the agenda, on General Items, will be held at the end of the meeting. During these portions of the agenda, audience members may make comments on matters that concern the District (CDD) and will be limited to a total of three (3) minutes to make their comments.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (239) 936-0913. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY)

1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

HERITAGE LANDING COMMUNITY DEVELOPMENT DISTRICT

<u>District Office · St. Augustine, Florida · (904) 436-6270</u>

<u>Mailing Address · 3434 Colwell Avenue, Suite 200, Tampa, Florida 33614</u>

<u>www.heritagelandingcdd.org</u>

Board of Supervisors
Heritage Landing Community
Development District

October 2, 2025

FINAL AGENDA

Dear Board Members:

The **regular** meeting of the Board of Supervisors of the Heritage Landing Community Development District will be held on **October 9, 2025, at 1:00 p.m.** at the Heritage Landing Amenity Center, located at 370 Heritage Landing Parkway, St. Augustine, Florida 32092.

- 1. CALL TO ORDER/ROLL CALL 2. AUDIENCE COMMENTS ON AGENDA ITEMS 3. **BUSINESS ADMINISTRATION** A. Consent AgendaTab 1 1.) Consideration of the Minutes of the Board of Supervisors' Meeting held on September 11, 2025 2.) Ratification of the Operation and Maintenance Expenditures for August 2025 STAFF REPORTS - PART A 4. A. District Engineer B. Landscape and Maintenance – BrightView Report...... Tab 2 1. Consideration of Athletic Field Overseeding Proposal 2. Consideration of Tree Removal Proposal 3. Consideration of Cogon Grass Treatment Proposal 4. Review of Playground Mulch 5. **BUSINESS ITEMS** A. Presentations and Review of Amenity Management Proposals B. Consideration of UPS Holiday POD Hold Harmless Agreement Tab 3 STAFF REPORTS PART - B 6. A. District Counsel B. Amenity Center and Field Maintenance Tab 7 1.) Amenity Manager Report i) Review of Annual Thanksgiving Food Drive 2.) Field Operation Report i) Consideration of Gate Replacement Proposal
 - 7. AUDIENCE COMMENTS AND SUPERVISOR REQUESTS

C. District Manager

3.) Charles Aquatics Service Reports

8. ADJOURNMENT

I look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to contact me at (904) 436-6270.

Very truly yours,

Melissa Dobbins

District Manager

Tab 1

1 **MINUTES OF MEETING** 2 3 Each person who decides to appeal any decision made by the Board with respect to any 4 matter considered at the meeting is advised that the person may need to ensure that a 5 verbatim record of the proceedings is made, including the testimony and evidence upon 6 which such appeal is to be based. 7 8 9 HERITAGE LANDING 10 **COMMUNITY DEVELOPMENT DISTRICT** 11 12 The **regular** meeting of the Heritage Landing Community Development District 13 was held on **September 11, 2025, at 1:00 p.m.** at the Heritage Landing Amenity Center, 14 located at 370 Heritage Landing Parkway, St. Augustine, Florida 32092. 15 16 Present and constituting a quorum: 17 18 **Board Supervisor, Chairman** 19 Kevin Austin **Board Supervisor, Vice Chairperson** Christine Mallatt 20 Robert Och **Board Supervisor, Assistant Secretary** 21 22 23 Melissa Dobbins District Manager, Rizzetta & Company, Inc. 24 District Counsel, Kutak Rock LLC (via zoom) 25 Wes Haber District Engineer, Matthews Design (via zoom) Mike Silverstein 26 **General Manager, Vesta Property Services** Lourens Erasmus 27 Todd Myhill Amenity Manager, Vesta Property Services 28 Scott Smith **Vesta Property Services** 29 30 31 Audience Members are present and on Zoom. 32 33 FIRST ORDER OF BUSINESS **CALL TO ORDER** 34 35 Mr. Austin called the meeting to order at 1:00 p.m. 36 37 **SECOND ORDER OF BUSINESS PUBLIC COMMENTS ON** 38 **AGENDA ITEMS** 39 40 No audience comments. 41 42 43 THIRD ORDER OF BUSINESS 44 CONSENT AGENDA

A. Consent Agenda

45

46 47

48

49 50

51

1.) Consideration of the Minutes of the Board of Supervisors' Meeting held on August 14, 2025

The minutes were updated on page 1, replacing Lake Monroe with Flowers Street.

On a motion by Ms. Mallat, seconded by Mr. Och, with all in favor, the Board approved the Board of Supervisors' meeting minutes held on August 14, 2025, and ratified the Operation and Maintenance Expenditures for July 2025 in the amount of \$110,446.03 for the Heritage Landing Community Development District.

2.) Ratification of the Operation and Maintenance Expenditures for July 2025

STAFF REPORTS - PART A

FOURTH ORDER OF BUSINESS

A. District Engineer

The board discussed pond coloring concerns, stated the pool paver discussion will be tabled and pond inspections will be added to next annual Engineer's Report.

B. Landscape and Maintenance - BrightView

FIFTH ORDER OF BUSINESS

REVIEW OF AMENITY
MANAGEMENT SERVICES
PROPOSALS

After discussion the board requested all proposers to attend their next meeting to present and to review details regarding programing and athletics. Mr. Smith updated the board that Vesta will continue month to month until there is a final decision on the RFP.

On a motion by Mr. Austin, seconded by Mr. Och, with all in favor, the Board authorized counsel to draft a month-to-month amendment to Vesta's agreement, for the Heritage Landing Community Development District.

SIXTH ORDER OF BUSINESS

CONSIDERATION OF RESOLUTION 2025-09; SETTING DATES, TIME AND LOCATION OF FY26 REGULAR MEETINGS

On a motion by Ms. Mallat, seconded by Mr. Austin, with all in favor, the Board adopted the Resolution 2025-09; Setting Dates, Time and Location of FY26 Regular Meetings, for the Heritage Landing Community Development District.

SEVENTH ORDER OF BUSINESS

ST. JOHNS COUNTY POLLING PLACE LEASE AGREEMENT

91 92

90

On a motion by Ms. Mallat, seconded by Mr. Austin, with all in favor, the Board approved St. Johns County Polling Place Lease Agreement, for the Heritage Landing Community Development District.

93 94

EIGHTH ORDER OF BUSINESS

STAFF REPORTS PART - B

95 96 97

A. District Counsel

98 99 100

No Report.

101102

B. Amenity Center and Field Maintenance

103

1.) Amenity Manager Report

104 105

Mr. Myhill updated the board that he is working on the haunted house for Halloween.

106107

2.) Field Manager Report

108 109

i.Discussion of Spigots for Water Access for Pressure Washing

110111

After discussion, Mr. Erasmus stated he will get Brightview pricing for specific locations.

112113

ii.Review of Volleyball Court Border Proposal

114115

The board tabled the discussion of the volleyball court border.

116117118

Mr. Erasmus noted he will try to get cost for pavers at the roundabout and for a bike rack off Silver Glen for the next meeting.

119120121

3.) Charles Aquatics Report

122123

C. District Manager

124125

Ms. Dobbins requested to have the Chair review to approve FY 26 insurance policy

126127

On a motion by Mr. Och, seconded by Ms. Mallat, with all in favor, the Board authorized the Chair to approve FY 26 Insurance Policy, for the Heritage Landing Community Development District.

128 129

130

131

132

HERITAGE LANDING COMMUNITY DEVELOPMENT DISTRICT September 11, 2025, Minutes of Meeting Page 4

NINETH ORDER OF BUSINESS SUPERVISOR REQUESTS & AUDIENCE COMMENTS Supervisor Request: No comments. **Audience Request:** Audience Comments were made regarding environment and safety concerns regarding roadway repair still needed to be completed within Legacy and comments made on social media about ownership of property behind the Legacy Gate. TENTH ORDER OF BUSINESS **ADJOURNMENT** On a motion by Mr. Austin, and seconded by Mr. Och, with all in favor, the Board adjourned the meeting at 2:50 p.m., for the Heritage Landing Community Development District.

HERITAGE LANDING COMMUNITY DEVELOPMENT DISTRICT September 11, 2025, Minutes of Meeting Page 5

180		
181		
182		
183		
184		
185		
186		
187		
188		
189		
190		
191		
192		
193		
194		
195	Secretary /Assistant Secretary	Chairman / Vice Chairman
196		
197		
198		
199		
200		
201		
202		
203		
204		
205		
206		
207		
208 209		
209		

HERITAGE LANDING COMMUNITY DEVELOPMENT DISTRICT

<u>DISTRICT OFFICE · ST. AUGUSTINE, FLORIDA 32084</u>

MAILING ADDRESS · 3434 COLWELL AVENUE, SUITE 200 · TAMPA, FLORIDA 33614

WWW.HERITAGELANDINGCDD.ORG

Operation and Maintenance Expenditures August 2025 Presented For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from August 1, 2025 through August 31, 2025. This does not include expenditures previously approved by the Board.

The total items being presented:	\$88,005.61	
Approval of Expenditures:		
Chairperson		
Vice Chairperson		
Assistant Secretary		

Paid Operation & Maintenance Expenditures

Vendor Name	Check Number	Invoice Number	Invoice Description	Invo	ice Amount
2 Men Concrete, Inc.	300150	285 Balance	Replace Pavers Walkway 07/25	\$	5,122.50
BrightView Landscape Services, Inc	. 300153	9428490	Jasmine Bed 07/25	\$	4,222.67
BrightView Landscape Services, Inc	. 300157	9431839	Irrigation Repair 07/25	\$	876.95
BrightView Landscape Services, Inc	. 300157	9431934	Irrigation Repair 07/25	\$	812.52
BrightView Landscape Services, Inc	. 300157	9431938	Irrigation Repair 07/25	\$	1,012.20
BrightView Landscape Services, Inc	. 300157	9433429	Plant Replacement 07/25	\$	16,316.79
BrightView Landscape Services, Inc	. 300159	9436071	Irrigation Repair 07/25	\$	1,315.18
BrightView Landscape Services, Inc	. 300164	9449157	Landscape Maintenance 08/25	\$	22,067.00
BrightView Landscape Services, Inc	. 300164	9461976	Irrigation Repair 07/25	\$	2,279.05
Charles Aquatics, Inc.	300165	53788	Pond Maintenance 08/25	\$	975.00
Chiller Medic, Inc.	300169	13707-B	Service Call Repair 05/25	\$	404.00

Paid Operation & Maintenance Expenditures

Vendor Name	Check Number	Invoice Number	Invoice Description	Invoi	ce Amount
Christine Mallatt	20250821-1	CM081425 ACH	Board of Supervisors Meeting 08/14/25	\$	200.00
COMCAST	20250804-1	8495 74 140 0429787 07/25 ACH	Internet Services 07/25	\$	319.23
Commercial Fitness Products, Inc.	300158	AC07168	Fitness Equipment Maintenance 07/25	\$	160.00
First Coast Foam Party LLC	300160	2025-09-06-02	Foam and Mini Golf 09/25	\$	1,300.00
Florida Power & Light Company	20250806-1	87098-35048 07/25 ACH	Electric Services 07/25	\$	4,510.09
Florida Power & Light Company	081325-1	Monthly Summary 07/25 ACH 475	Electric Services 07/25	\$	4,467.00
Gannett Florida LocaliQ	300166	0007248777	Account# 968025 Legal Advertising 07/25	\$	1,342.16
Heritage Landing CDD	DC081125	DC081125	Debit Card Replenishment 08/11/25	\$	2,293.29
Kevin Lee Austin	20250821-3	KA081425 ACH	Board of Supervisors Meeting 08/14/25	\$	200.00
Leslie Achara McNair-Tarfa	300162	AT081425	Board of Supervisors Meeting 08/14/25	\$	200.00
Michael C. Taylor	20250821-2	MT081425 ACH	Board of Supervisors Meeting 08/14/25	\$	200.00

Paid Operation & Maintenance Expenditures

Vendor Name	Check Number	Invoice Number	Invoice Description	Invoi	ce Amount
Mister Softee NE Florida LLC	300161	000129	80's Neon Pool Party Event 09/25	\$	1,375.00
Northeast Quality Services LLC	300155	38650	Janitorial Services 07/25	\$	900.00
Northeast Quality Services LLC	300167	38928	Janitorial Services 08/25	\$	900.00
Republic Services	20250806-2	0687-001549890 ACH	Account# 3-0687-0036986 Waste Disposal Services 08/25	\$	369.42
Rizzetta & Company, Inc.	300151	INV0000101158	Mass Mailing - Budget Notice 07/25	\$	2,569.77
Rizzetta & Company, Inc.	300152	INV0000101220	District Management Fees 08/25	\$	5,983.33
Robert Och	300163	RO081425	Board of Supervisors Meeting 08/14/25	\$	200.00
St Johns Utility Department	20250818-2	503699-115198 07/25	Water Services 07/25	\$	956.97
St Johns Utility Department	20250818-1	ACH 533275-126033 07/25	Water Services 07/25	\$	195.40
Turner Pest Control, LLC	300154	ACH 620887523	Pest Control Services 07/25	\$	135.09

Paid Operation & Maintenance Expenditures

Vendor Name	Check Number	Invoice Number	Invoice Description	lnv	oice Amount
VGlobal Tech	300156	7547	ADA Website Maintenance 08/25	\$	175.00
Yuro & Associates, LLC	300168	3791-REV	Engineering Services - 2025 Annual Rep 06/25	ort <u>\$</u>	3,650.00
Report Total				\$	88.005.61

Tab 2



Quality Site Assessment

Prepared for: Heritage Landing @ WGV

General Information

DATE: Wednesday, Oct 01, 2025

NEXT QSA DATE: Monday, Dec 29, 2025

CLIENT ATTENDEES: Lourens Erasmus

BRIGHTVIEW ATTENDEES: Steve McAvoy

Customer Focus Areas

Turf health, Annuals, Weed control, Plant Health, Athletic Field

Quality you can count on. Seven Standards of Excellence Site Cleanliness Weed Free Green Turf Crisp Edges Spectacular Flowers Uniformly Mulched Beds Neatly Pruned Trees & Shrubs

Heritage Landing @ WGV



Maintenance Items









- 1 Fall flowers have been installed and are full of color.
- 2 Silver Glen area is looking pretty good. We will be sending a team back out this week to spray weeds in this area.
- 3 Hard and soft surfaces are being edged on a weekly rotation.
- 4 Trimming is being completed on a weekly rotation





Maintenance Items









- The loropetalums across from roundabout area we decided to hold off on cutting back until the temperatures cooled off a little, we think we will be good to go ahead and complete this month. We will follow up once completed
- Athletics fields were reel mowed October 1st. It would probably be a good idea to go ahead and top dress this fall and reassess in the spring To promote the health of the field
- 7 Turf color in front of clubhouse looks great
- 8 Our team will be back on site later this week to complete spraying for weed control around clubhouse area





Maintenance Items









- 9 Jasmine is being edged along beds and hard services as needed
- 10 Grasses are overhanging sidewalk leading up to deck area north of clubhouse. We will get with our team to have this cut back during next visit.
- Ponds are being mowed on a weekly rotation weather permitting.
- 12 Fire pit area is clean and weed free





Maintenance Items



We are still seeing a lot of palm volunteers, shooting up your bed areas. We will get with our team to have these pulled during their term rotation.





Recommendations for Property Enhancements







- We have completed the two day tree removal, and we are probably looking at one additional day to complete the Remaining trees. We will forward over a quote for October to wrap up tree removals throughout the site.
- Playground area could use a mulch refresh, we will follow up with a quote
- We have three more large additional pine trees that we will add to the removal list. These are located at the front half of property.

Heritage Landing @ WGV



Completed Items









- 1 Starting to get another heavy push of vines growing up through plant material at the entrance.
 We will get with our team to have these removed next visit.
- 2 Ornamental grasses are being trimmed along sidewalk areas.
- 3 Pool deck is clean and weed free.
- There are some oak suckers starting to push up through the mulch near fire pit area. We will get with our team to have these removed.





Completed Items





- 5 There is some new sucker growth under Hollie trees located at roundabout. We will get with our team to have these removed during next visit.
- 6 Knockout roses by entrance are doing well. We will go ahead and schedule another fertilizer application.

Why Overseed a Southern Athletic Field with Ryegrass

1. Winter Playability & Aesthetics

- Bermuda grass goes dormant in the cooler months, turning brown and providing poor traction.
- Overseeding with ryegrass keeps the field green and visually appealing, while also giving athletes a safer, more consistent surface through fall and winter seasons.

2. Improved Wear Tolerance

- Ryegrass germinates quickly (7–10 days) and establishes rapidly.
- It handles the heavy traffic of sports when Bermuda is dormant, spreading wear across two grass populations instead of one.

3. Soil Protection & Erosion Control

• Live ryegrass roots help stabilize the soil, reducing erosion and compaction in high-use areas during winter and early spring.

4. Transition Benefits

- When managed properly, rye naturally thins out in late spring as soil temps rise, allowing Bermuda to transition back to full dominance.
- Overseeding maintains year-round turf cover, avoiding bare spots that invite weeds or pests.

5. Performance & Player Safety

- Provides firmer footing, ball roll consistency, and cushion during the months Bermuda is weakest.
- Enhances both the playing experience and player safety.



Property Name Property Address Heritage Landing @ WGV 370 Heritage Landing Pkwy

То

Lourens Erasmus Heritage Landing CDD

St Augustine , FL 32092

Billing Address

Contact

c/o Rizzetta and Company Inc 370

Heritage Landing Pkwy

St Augustine, FL 32092

Project Name

Heritage Landing- Athletic Field Overseeding

Project Description

Overseeding

Scope of Work

QTY UoM/Size Material/Description Total

Athletic Field Aeration and Overseeding \$6,300.00

1.00 LUMP SUM

Athletic field- Aerate and overseed field with rye grass

For internal use only

 SO#
 8766134

 JOB#
 460802023

 Service Line
 130

Total Price

\$6,300.00

TERMS & CONDITIONS

- The Contractor shall recognize and perform in accordance with written terms, written specifications and drawings only contained or referred to herein. All materials shall conform to bid specifications.
- Work Force: Contractor shall designate a qualified representative with experience in landscape maintenance/construction upgrades or when applicable in tree management. The workforce shall be competent and qualified, and shall be legally authorized to work in the LLS
- 3. License and Permits: Contractor shall maintain a Landscape Contractor's license, if required by State or local law, and will comply with all other license requirements of the City, State and Federal Governments, as we II as all other requirements of law. Unless otherwise agreed upon by the parties or prohibited by law, Customer shall be required to obtain all necessary and required permits to allow the commencement of the Services on the property.
- Taxes: Contractor agrees to pay all applicable taxes, including sales or General Excise Tax (GET), where applicable.
- Insurance: Contractor agrees to provide General Liability Insurance, Automotive Liability Insurance, Worker's Compensation Insurance, and any other insurance required by law or Customer, as specified in writing prior to commencement of work. If not specified, Contractor will furnish insurance with \$1.00000limit of liability.
- 6. Liability: Contractor shall not be liable for any damage that occurs from Acts of God defined as extreme weather conditions, fire, earthquake, etc. and rules, regulations or restrictions imposed by any government or governmental agency, national or regional emergency, epidemic, pandemic, health related outbreak or other medical events not caused by one or other delays or failure of performance beyond the commercially reasonable control of either party. Under these circumstances, Contractor shall have the right to renegotiate the terms and prices of this Contract within sixty (60) days.
- Any illegal trespass, claims and/or damages resulting from work requested that is not on property owned by Customer or not under Customer management and control shall be the sole responsibility of the Customer.
- Subcontractors: Contractor reserves the right to hire qualified subcontractors to perform specialized functions or work requiring specialized equipment.
- Additional Services: Any additional work not shown in the above specifications involving extra costs will be executed only upon signed written orders, and will become an extra charge over and above the estimate.
- 10. Access to Jobsite: Customer shall provide all utilities to perform the work. Customer shall furnish access to all parts of jobsite where Contractor is to perform work as required by the Contract or other functions r e lated thereto, during normal business hours and other reasonable periods of time. Contractor will perform the work as reasonably practical after the Customer makes the site available for performance of the work.
- Payment Terms: Upon signing this Agreement, Customer shall pay Contractor 50% of the Proposed Price and the remaining balance shall be paid by Customer to Contractor upon completion of the project unless otherwise, agreed to in writing.
- Termination: This Work Order may be terminated by the either party with or without cause, upon seven (7) workdays advance written notice. Customer will be required to pay for all materials purchased and work complete to the date of termination and reasonable charges incurred in demobilizing.
- 13. Assignment: The Customer and the Contractor respectively, bind themselves, their partners, successors, assignees and legal representative to the other party with respect to all covenants of this Agreement. Neither the Customer nor the Contractor shall assign or transfer any interest in this Agreement without the written consent of the other provided, however, that consent shall not be required to assign this Agreement to any company which controls, is controlled by, or is under common control with Contractor or in connection with assignment to an affiliate or pursuant to a merger, sale of all or substantially all of its assets or equity securities, consolidation, change of control or corporate reorganization.
- 14. Disclaimer: This proposal was estimated and priced based upon a site visit and visual inspection from ground level using ordinary means, at or about the time this proposal was prepared. The price quoted in this proposal for the work described, is the result of that ground level visual inspection and therefore our company will not be liable for any additional costs or damages for additional work not described herein, or liable for any incidents/accidents resulting from conditions, that were not ascertainable by said ground level visual inspection by ordinary means at the time said inspection was performed. Contractor cannot be held responsible for unknown or otherwise hild den defects. Any corrective work proposed herein cannot guarantee exact results. Professional engineering, architectural, and/or landscape design services ("Design Services") are not included in this Agreement and shall not be provided by the Contractor. Any design defects in the Contract Documents are the sole responsibility of the Customer. If the Customer must engage a licensed engineer, architect and/or landscape design professional, any costs concerning these Design Services are to be paid by the Customer directly to the designer involved.

 Cancellation: Notice of Cancellation of work must be received in writing before the crew is dispatched to their location or Customer will be liable for a minimum travel charge of \$150.00 and billed to Customer.

The following sections shall apply where Contractor provides Customer with tree care

- 16. Tree & Stump Removal: Trees removed will be cut as close to the ground as possible based on conditions to or next to the bottom of the tree trunk. Additional charges will be levied for unseen hazards such as, but not limited to concrete brick filled trunks, metall rods, etc. If requested mechanical grinding of visible tree stump will be done to a defined width and depth below ground level at an additional charge to the Customer. Defined backfill and landscape material may be specified. Customer shall be responsible for contacting the appropriate underground utility locator company to locate and mark underground utility lines prior to start of work. Contractor is not responsible damage done to underground utilities such as but not limited to, cables, wires, pipes, and irrigation parts. Contractor will repair damaged irrigation lines at the Customer's expense.
- Waiver of Liability: Requests for crown thinning in excess of twenty-five percent (25%) or work not in accordance with ISA (international Society of Arboricultural) standards will require a signed waiver of liability.

Acceptance of this Contract

By executing this document, Customer agrees to the formation of a binding contract and to the terms and conditions set forth herein. Customer represents that Contractor is authorized to perform the work stated on the face of this Contract. If payment has not been received by Contractor per payment terms hereunder, Contractor shall be entitled to all costs of collection, including reasonable attorneys' fees and it shall be relieved of any obligation to continue performance under this or any other Contract with Customer. Interest at a per annum rate of 1.5% per month (18% per year), or the highest rate permitted by law, may be charged on unpaid balance 15 days after billing.

NOTICE: FAILURE TO MAKE PAYMENT WHEN DUE FOR COMPLETED WORK ON CONSTRUCTION JOBS, MAY RESULT IN A MECHANIC'S LIEN ON THE TITLE TO YOUR PROPERTY

Customer

Signature	Title	Property Manager
Lourens Erasmus	Date	September 24, 2025

BrightView Landscape Services, Inc. "Contractor"

Account Manager, Senior
Signature Title

Steve McAvoy September 24, 2025

Printed Name Date

Job #: 460802023

SO #: 8766134 Proposed Price: \$6,300.00



Property Name Heritage Landing @ WGV
Property Address 370 Heritage Landing Pkwy

Contact To Lourens Erasmus

Property Address 370 Heritage Landing Pkwy
c/o Rizzetta and Company Inc 370

o Her

Billing Address

Heritage Landing CDD c/o Rizzetta and Company Inc 370

Heritage Landing Pkwy St Augustine, FL 32092

Heritage Landing Pkwy St Augustine, FL 32092

Project Name Heritage Landing- Comm

Heritage Landing- Community Tree Removals for October

Project Description General Tree

Scope of Work

Note

This is for 1 day only

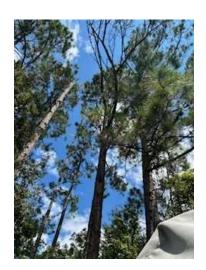
There area 3 trees left in Priority 1 and then the remainder of 4 and 5 areas

QTY	UoM/Size	Material/Description	
Dead Tree	Removals		
1.00	LUMP SUM	1 day rate to remove remainder of identified trees throughout community identified on location map	

Images

hl4 hl5







hl 6 hl7





hl1 hl2







hI3



For internal use only

 SO#
 8771584

 JOB#
 460802023

 Service Line
 300

TERMS & CONDITIONS

- The Contractor shall recognize and perform in accordance with written terms, written specifications and drawings only contained or referred to herein. All materials shall conform to bid specifications.
- Work Force: Contractor shall designate a qualified representative with experience in landscape maintenance/construction upgrades or when applicable in tree management. The workforce shall be competent and qualified, and shall be legally authorized to work in the U.S.
- 3. License and Permits: Contractor shall maintain a Landscape Contractor's license, if required by State or local law, and will comply with all other license requirements of the City, State and Federal Governments, as we II as all other requirements of law. Unless otherwise agreed upon by the parties or prohibited by law, Customer shall be required to obtain all necessary and required permits to allow the commencement of the Services on the property.
- Taxes: Contractor agrees to pay all applicable taxes, including sales or General Excise Tax (GET), where applicable.
- Insurance: Contractor agrees to provide General Liability Insurance, Automotive Liability Insurance, Worker's Compensation Insurance, and any other insurance required by law or Customer, as specified in writing prior to commencement of work. If not specified, Contractor will furnish insurance with \$1.00000limit of liability.
- 6. Liability: Contractor shall not be liable for any damage that occurs from Acts of God defined as extreme weather conditions, fire, earthquake, etc. and rules, regulations or restrictions imposed by any government or governmental agency, national or regional emergency, epidemic, pandemic, health related outbreak or other medical events not caused by one or other delays or failure of performance beyond the commercially reasonable control of either party. Under these circumstances, Contractor shall have the right to renegotiate the terms and prices of this Contract within sixty (60) days.
- Any illegal trespass, claims and/or damages resulting from work requested that is not on property owned by Customer or not under Customer management and control shall be the sole responsibility of the Customer.
- Subcontractors: Contractor reserves the right to hire qualified subcontractors to perform specialized functions or work requiring specialized equipment.
- Additional Services: Any additional work not shown in the above specifications involving extra costs will be executed only upon signed written orders, and will become an extra charge over and above the estimate.
- 10. Access to Jobsite: Customer shall provide all utilities to perform the work. Customer shall furnish access to all parts of jobsite where Contractor is to perform work as required by the Contract or other functions r e lated thereto, during normal business hours and other reasonable periods of time. Contractor will perform the work as reasonably practical after the Customer makes the site available for performance of the work.
- 11. Payment Terms: Upon signing this Agreement, Customer shall pay Contractor 50% of the Proposed Price and the remaining balance shall be paid by Customer to Contractor upon completion of the project unless otherwise, agreed to in writing.
- Termination: This Work Order may be terminated by the either party with or without cause, upon seven (7) workdays advance written notice. Customer will be required to pay for all materials purchased and work complete to the date of termination and reasonable charges incurred in demobilizing.
- 13. Assignment: The Customer and the Contractor respectively, bind themselves, their partners, successors, assignees and legal representative to the other party with respect to all covenants of this Agreement. Neither the Customer nor the Contractor shall assign or transfer any interest in this Agreement without the written consent of the other provided, however, that consent shall not be required to assign this Agreement to any company which controls, is controlled by, or is under common control with Contractor or in connection with assignment to an affiliate or pursuant to a merger, sale of all or substantially all of its assets or equity securities, consolidation, change of control or corporate reorganization.
- 14. Disclaimer: This proposal was estimated and priced based upon a site visit and visual inspection from ground level using ordinary means, at or about the time this proposal was prepared. The price quoted in this proposal for the work described, is the result of that ground level visual inspection and therefore our company will not be liable for any additional costs or damages for additional work not described herein, or liable for any incidents/accidents resulting from conditions, that were not ascertainable by said ground level visual inspection by ordinary means at the time said inspection was performed. Contractor cannot be held responsible for unknown or otherwise hild den defects. Any corrective work proposed herein cannot guarantee exact results. Professional engineering, architectural, and/or landscape design services ("Design Services") are not included in this Agreement and shall not be provided by the Contractor. Any design defects in the Contract Documents are the sole responsibility of the Customer. If the Customer must engage a licensed engineer, architect and/or landscape design professional, any costs concerning these Design Services are to be paid by the Customer directly to the designer involved.

 Cancellation: Notice of Cancellation of work must be received in writing before the orew is dispatched to their location or Customer will be liable for a minimum travel charge of \$150.00 and billed to Customer.

The following sections shall apply where Contractor provides Customer with tree care

- 16. Tree & Stump Removal: Trees removed will be cut as close to the ground as possible based on conditions to or next to the bottom of the tree trunk. Additional charges will be levied for unseen hazards such as, but not limited to concrete brick filled trunks, metall rods, etc. If requested mechanical grinding of visible tree stump will be done to a defined width and depth below ground level at an additional charge to the Customer. Defined backfill and landscape material may be specified. Customer shall be responsible for contacting the appropriate underground utility locator company to locate and mark underground utility lines prior to start of work. Contractor is not responsible damage done to underground utilities such as but not limited to, cables, wires, pipes, and irrigation parts. Contractor will repair damaged irrigation lines at the Customer's expense.
- Waiver of Liability: Requests for crown thinning in excess of twenty-five percent (25%) or work not in accordance with ISA (international Society of Arboricultural) standards will require a signed waiver of liability.

Acceptance of this Contract

By executing this document, Customer agrees to the formation of a binding contract and to the terms and conditions set forth herein. Customer represents that Contractor is authorized to perform the work stated on the face of this Contract. If payment has not been received by Contractor per payment terms hereunder, Contractor shall be entitled to all costs of collection, including reasonable attorneys' fees and it shall be relieved of any obligation to continue performance under this or any other Contract with Customer. Interest at a per annum rate of 1.5% per month (18% per year), or the highest rate permitted by law, may be charged on unpaid balance 15 days after billing.

NOTICE: FAILURE TO MAKE PAYMENT WHEN DUE FOR COMPLETED WORK ON CONSTRUCTION JOBS, MAY RESULT IN A MECHANIC'S LIEN ON THE TITLE TO YOUR PROPERTY

Customer

Signature	Title	Property Manager
Lourens Erasmus	Date	October 01, 2025

BrightView Landscape Services, Inc. "Contractor"

Account Manager, Senior
Signature Title

Steve McAvoy October 01, 2025

Printed Name Date

Job #: 460802023

SO #: 8771584 Proposed Price: \$4,714.28





Property Name Heritage Landing @ WGV
Property Address 370 Heritage Landing Pkwy
St Augustine , FL 32092

Contact Lourens Erasmus

To Heritage Landing CDD

Billing Address c/o Rizzetta and Company Inc 370

Heritage Landing Pkwy St Augustine, FL 32092

Project Name Heritage Landing- FPL- Cogon grass treatment

Project Description Chem application

Scope of Work

QTY	UoM/Size	Material/Description	Total
FPL-Cogon	grass treatment		\$408.82
1.00	LUMP SUM	Mobilization and labor to treat Cogan grass areas around front entrance lake along with neighboring area. (Per application)	
1.00	LUMP SUM	Materials- (round up custom/ Cheetah Pro)	

For internal use only

 SO#
 8772409

 JOB#
 460802023

 Service Line
 130

TERMS & CONDITIONS

- The Contractor shall recognize and perform in accordance with written terms, written specifications and drawings only contained or referred to herein. All materials shall conform to bid specifications.
- Work Force: Contractor shall designate a qualified representative with experience in landscape maintenance/construction upgrades or when applicable in tree management. The workforce shall be competent and qualified, and shall be legally authorized to work in the U.S.
- 3. License and Permits: Contractor shall maintain a Landscape Contractor's license, if required by State or local law, and will comply with all other license requirements of the City, State and Federal Governments, as we II as all other requirements of law. Unless otherwise agreed upon by the parties or prohibited by law, Customer shall be required to obtain all necessary and required permits to allow the commencement of the Services on the property.
- Taxes: Contractor agrees to pay all applicable taxes, including sales or General Excise Tax (GET), where applicable.
- Insurance: Contractor agrees to provide General Liability Insurance, Automotive Liability Insurance, Worker's Compensation Insurance, and any other insurance required by law or Customer, as specified in writing prior to commencement of work. If not specified, Contractor will furnish insurance with \$1,00000limit of liability.
- 6. Liability: Contractor shall not be liable for any damage that occurs from Acts of God defined as extreme weather conditions, fire, earthquake, etc. and rules, regulations or restrictions imposed by any government or governmental agency, national or regional emergency, epidemic, pandemic, health related outbreak or other medical events not caused by one or other delays or failure of performance beyond the commercially reasonable control of either party. Under these circumstances, Contractor shall have the right to renegotiate the terms and prices of this Contract within sixty (60) days.
- Any illegal trespass, claims and/or damages resulting from work requested that is not on property owned by Customer or not under Customer management and control shall be the sole responsibility of the Customer.
- Subcontractors: Contractor reserves the right to hire qualified subcontractors to perform specialized functions or work requiring specialized equipment.
- Additional Services: Any additional work not shown in the above specifications involving extra costs will be executed only upon signed written orders, and will become an extra charge over and above the estimate.
- 10. Access to Jobsite: Customer shall provide all utilities to perform the work. Customer shall furnish access to all parts of jobsite where Contractor is to perform work as required by the Contract or other functions r e lated thereto, during normal business hours and other reasonable periods of time. Contractor will perform the work as reasonably practical after the Customer makes the site available for performance of the work.
- 11. Payment Terms: Upon signing this Agreement, Customer shall pay Contractor 50% of the Proposed Price and the remaining balance shall be paid by Customer to Contractor upon completion of the project unless otherwise, agreed to in writing.
- Termination: This Work Order may be terminated by the either party with or without cause, upon seven (7) workdays advance written notice. Customer will be required to pay for all materials purchased and work complete to the date of termination and reasonable charges incurred in demobilizing.
- 13. Assignment: The Customer and the Contractor respectively, bind themselves, their partners, successors, assignees and legal representative to the other party with respect to all covenants of this Agreement. Neither the Customer nor the Contractor shall assign or transfer any interest in this Agreement without the written consent of the other provided, however, that consent shall not be required to assign this Agreement to any company which controls, is controlled by, or is under common control with Contractor or in connection with assignment to an affiliate or pursuant to a merger, sale of all or substantially all of its assets or equity securities, consolidation, change of control or corporate reorganization.
- 14. Disclaimer: This proposal was estimated and priced based upon a site visit and visual inspection from ground level using ordinary means, at or about the time this proposal was prepared. The price quoted in this proposal for the work described, is the result of that ground level visual inspection and therefore our company will not be liable for any additional costs or damages for additional work not described herein, or liable for any incidents/accidents resulting from conditions, that were not ascertainable by said ground level visual inspection by ordinary means at the time said inspection was performed. Contractor cannot be held responsible for unknown or otherwise hild den defects. Any corrective work proposed herein cannot guarantee exact results. Professional engineering, architectural, and/or landscape design services ("Design Services") are not included in this Agreement and shall not be provided by the Contractor. Any design defects in the Contract Documents are the sole responsibility of the Customer. If the Customer must engage a licensed engineer, architect and/or landscape design professional, any costs concerning these Design Services are to be paid by the Customer directly to the designer involved.

 Cancellation: Notice of Cancellation of work must be received in writing before the crew is dispatched to their location or Customer will be liable for a minimum travel charge of \$150.00 and billed to Customer.

The following sections shall apply where Contractor provides Customer with tree care

- 16. Tree & Stump Removal: Trees removed will be cut as close to the ground as possible based on conditions to or next to the bottom of the tree trunk. Additional charges will be levied for unseen hazards such as, but not limited to concrete brick filled trunks, metall rods, etc. If requested mechanical grinding of visible tree stump will be done to a defined width and depth below ground level at an additional charge to the Customer. Defined backfill and landscape material may be specified. Customer shall be responsible for contacting the appropriate underground utility locator company to locate and mark underground utility lines prior to start of work. Contractor is not responsible damage done to underground utilities such as but not limited to, cables, wires, pipes, and irrigation parts. Contractor will repair damaged irrigation lines at the Customer's expense.
- Waiver of Liability: Requests for crown thinning in excess of twenty-five percent (25%) or work not in accordance with ISA (international Society of Arboricultural) standards will require a signed waiver of liability.

Acceptance of this Contract

By executing this document, Customer agrees to the formation of a binding contract and to the terms and conditions set forth herein. Customer represents that Contractor is authorized to perform the work stated on the face of this Contract. If payment has not been received by Contractor per payment terms hereunder, Contractor shall be entitled to all costs of collection, including reasonable attorneys' fees and it shall be relieved of any obligation to continue performance under this or any other Contract with Customer. Interest at a per annum rate of 1.5% per month (18% per year), or the highest rate permitted by law, may be charged on unpaid balance 15 days after billing.

NOTICE: FAILURE TO MAKE PAYMENT WHEN DUE FOR COMPLETED WORK ON CONSTRUCTION JOBS, MAY RESULT IN A MECHANIC'S LIEN ON THE TITLE TO YOUR PROPERTY

Customer

Signature	Title	Property Manage
Lourens Erasmus	Date	October 02, 2025

BrightView Landscape Services, Inc. "Contractor"

Account Manager, Senior
Signature Title

Steve McAvoy October 02, 2025

Printed Name Date

Job #: 460802023

SO #: 8772409 Proposed Price: \$408.82



Property Name Heritage Landing @ WGV
Property Address 370 Heritage Landing Pkwy

Contact Lourens Erasmus

To Heritage Landing CDD

St Augustine , FL 32092

Billing Address c/o Rizzetta and Company Inc 370

Heritage Landing Pkwy St Augustine, FL 32092

Project Name Playground Mulch 2025

Scope of Work

QTY	UoM/Size	Material/Description	Total
Playground Mulch Install			
66.00	CUBIC YARD	Engineered Mulch installed to required depth in fall zones (1in per ft of fall) and 2 to 3" depth in all outlying areas within the playground area	

For internal use only

 SO#
 8772184

 JOB#
 460802023

 Service Line
 160

TERMS & CONDITIONS

- The Contractor shall recognize and perform in accordance with written terms, written specifications and drawings only contained or referred to herein. All materials shall conform to bid specifications.
- Work Force: Contractor shall designate a qualified representative with experience in landscape maintenance/construction upgrades or when applicable in tree management. The workforce shall be competent and qualified, and shall be legally authorized to work in the U.S.
- 3. License and Permits: Contractor shall maintain a Landscape Contractor's license, if required by State or local law, and will comply with all other license requirements of the City, State and Federal Governments, as we II as all other requirements of law. Unless otherwise agreed upon by the parties or prohibited by law, Customer shall be required to obtain all necessary and required permits to allow the commencement of the Services on the property.
- Taxes: Contractor agrees to pay all applicable taxes, including sales or General Excise Tax (GET), where applicable.
- Insurance: Contractor agrees to provide General Liability Insurance, Automotive Liability Insurance, Worker's Compensation Insurance, and any other insurance required by law or Customer, as specified in writing prior to commencement of work. If not specified, Contractor will furnish insurance with \$1,00000limit of liability.
- 6. Liability: Contractor shall not be liable for any damage that occurs from Acts of God defined as extreme weather conditions, fire, earthquake, etc. and rules, regulations or restrictions imposed by any government or governmental agency, national or regional emergency, epidemic, pandemic, health related outbreak or other medical events not caused by one or other delays or failure of performance beyond the commercially reasonable control of either party. Under these circumstances, Contractor shall have the right to renegotiate the terms and prices of this Contract within sixty (60) days.
- Any illegal trespass, claims and/or damages resulting from work requested that is not on property owned by Customer or not under Customer management and control shall be the sole responsibility of the Customer.
- Subcontractors: Contractor reserves the right to hire qualified subcontractors to perform specialized functions or work requiring specialized equipment.
- Additional Services: Any additional work not shown in the above specifications involving extra costs will be executed only upon signed written orders, and will become an extra charge over and above the estimate.
- 10. Access to Jobsite: Customer shall provide all utilities to perform the work. Customer shall furnish access to all parts of jobsite where Contractor is to perform work as required by the Contract or other functions r e lated thereto, during normal business hours and other reasonable periods of time. Contractor will perform the work as reasonably practical after the Customer makes the site available for performance of the work.
- Payment Terms: Upon signing this Agreement, Customer shall pay Contractor 50% of the Proposed Price and the remaining balance shall be paid by Customer to Contractor upon completion of the project unless otherwise, agreed to in writing.
- Termination: This Work Order may be terminated by the either party with or without cause, upon seven (7) workdays advance written notice. Customer will be required to pay for all materials purchased and work complete to the date of termination and reasonable charges incurred in demobilizing.
- 13. Assignment: The Customer and the Contractor respectively, bind themselves, their partners, successors, assignees and legal representative to the other party with respect to all covenants of this Agreement. Neither the Customer nor the Contractor shall assign or transfer any interest in this Agreement without the written consent of the other provided, however, that consent shall not be required to assign this Agreement to any company which controls, is controlled by, or is under common control with Contractor or in connection with assignment to an affiliate or pursuant to a merger, sale of all or substantially all of its assets or equity securities, consolidation, change of control or corporate reorganization.
- 14. Disclaimer: This proposal was estimated and priced based upon a site visit and visual inspection from ground level using ordinary means, at or about the time this proposal was prepared. The price quoted in this proposal for the work described, is the result of that ground level visual inspection and therefore our company will not be liable for any additional costs or damages for additional work not described herein, or liable for any incidents/accidents resulting from conditions, that were not ascertainable by said ground level visual inspection by ordinary means at the time said inspection was performed. Contractor cannot be held responsible for unknown or otherwise hild den defects. Any corrective work proposed herein cannot guarantee exact results. Professional engineering, architectural, and/or landscape design services ("Design Services") are not included in this Agreement and shall not be provided by the Contractor. Any design defects in the Contract Documents are the sole responsibility of the Customer. If the Customer must engage a licensed engineer, architect and/or landscape design professional, any costs concerning these Design Services are to be paid by the Customer directly to the designer involved.

 Cancellation: Notice of Cancellation of work must be received in writing before the crew is dispatched to their location or Customer will be liable for a minimum travel charge of \$150.00 and billed to Customer.

The following sections shall apply where Contractor provides Customer with tree care

- 16. Tree & Stump Removal: Trees removed will be cut as close to the ground as possible based on conditions to or next to the bottom of the tree trunk. Additional charges will be levied for unseen hazards such as, but not limited to concrete brick filled trunks, metalar rods, etc. If requested mechanical grinding of visible tree stump will be done to a defined width and depth below ground level at an additional charge to the Customer. Defined backfill and landscape material may be specified. Customer shall be responsible for contacting the appropriate underground utility locator company to locate and mark underground utility lines prior to start of work. Contractor is not responsible damage done to underground utilities such as but not limited to, cables, wires, pipes, and irrigation parts. Contractor will repair damaged irrigation lines at the Customer's expense.
- Waiver of Liability: Requests for crown thinning in excess of twenty-five percent (25%) or work not in accordance with ISA (international Society of Arboricultural) standards will require a signed waiver of liability.

Acceptance of this Contract

By executing this document, Customer agrees to the formation of a binding contract and to the terms and conditions set forth herein. Customer represents that Contractor is authorized to perform the work stated on the face of this Contract. If payment has not been received by Contractor per payment terms hereunder, Contractor shall be entitled to all costs of collection, including reasonable attorneys' fees and it shall be relieved of any obligation to continue performance under this or any other Contract with Customer. Interest at a per annum rate of 1.5% per month (18% per year), or the highest rate permitted by law, may be charged on unpaid balance 15 days after billing.

NOTICE: FAILURE TO MAKE PAYMENT WHEN DUE FOR COMPLETED WORK ON CONSTRUCTION JOBS, MAY RESULT IN A MECHANIC'S LIEN ON THE TITLE TO YOUR PROPERTY

Customer

Signature	Title	Property Manage
Lourens Erasmus	Date	October 03, 2025

BrightView Landscape Services, Inc. "Contractor"

Steve McAvoy October 03, 2025
Printed Name Date

Job #: 460802023

SO #: 8772184 Proposed Price: \$5,543.89

Tab 3

HOLD HARMLESS AGREEMENT

omed faret Service, an omo corporation, whose address	1S	address	whose	corporation,	Ohio	an	Service,	Parcel	United
---	----	---------	-------	--------------	------	----	----------	--------	--------

purpose government established pursuant to Chapter 190, Florida Statutes, and located in St. Johns County, Florida, whose mailing address is 3434 Colwell Ave, Suite 200, Tampa, Florida 33614 ("District").

Recitals

Whereas, the District was established for the purpose of planning, financing, constructing, installing, operating, and/or maintaining certain infrastructure improvements and recreational facilities; and

Whereas, the District owns certain property within the District as depicted on Exhibit A attached hereto and incorporated by reference herein (the "District Property"); and

Whereas, UPS desires to park a 16'x8'x8' POD storage unit on the District Property for the purpose of storing and delivering packages to residents within the District (the "POD"); and

Whereas, UPS also desires to use golf carts and small trailer(s) in order to deliver the packages; and

Whereas, the District has agreed to allow the use of the District Property by UPS only if UPS agrees to indemnify and hold the District harmless from damages and expenses which may be incurred as a direct or indirect result of such use of the District Property; and

Now, therefore, based upon good and valuable consideration and the mutual covenants of the parties, the receipt of which and sufficiency of which is hereby acknowledged, the District and UPS agree as follows:

- **Section 1. Recitals.** The recitals so stated are true and correct and by this reference are incorporated into and form a material part of this Agreement.
- Section 2. District Property Utilization. UPS may place its POD and utilize golf carts in and around the District Property during the time period of November ____, 2025 through January ____, 2026 under the terms and conditions contained herein. The cost of repair or replacement of any damage to any of the District's property as a direct or indirect result of UPS's use of the District Property shall be paid by UPS.

- Section 3. Compensation. Prior to placing its POD on the District Property, UPS agrees to pay the District the total amount of two thousand five hundred dollars (\$2,500.00), which amount shall be due even if UPS places the POD on the District property subsequent to November ___, 2025 or removes the POD from the District Property prior to January ___, 2026. In the event that UPS does not remove the POD by January ___, 2026, UPS agrees to pay the District \$25 per day until the POD is removed.
- **Section 4. Indemnification.** UPS agrees to protect, defend, indemnify, and hold the District, its tenants, elected officials, officers, employees, and agents, free and unharmed from and against any, and all, third party (including employees of UPS and its contractors, and subcontractors) claims, liability, losses, and/or cause of action, which may arise from any negligent act or omission of UPS's staff, employees, or agents (including court costs and reasonable attorneys' fees) associated with, or connected with, the use of the District Property by UPS or UPS's use of a golf cart or trailer for delivery purposes, and its contractors, including, but not limited to, ingress and egress thereto.
- **Section 5. Sovereign Immunity.** The District and UPS agree that nothing in this Agreement shall constitute or be construed as a waiver of the District's limitation on liability contained in Section 768.28 Florida Statutes.

Section 6. Insurance.

- **A.** UPS shall maintain throughout the term of this Agreement the following insurance:
 - (1) Worker's Compensation Insurance in accordance with the laws of the State of Florida.
 - (2) Commercial General Liability Insurance covering UPS's legal liability for bodily injuries, with limits of not less than \$1,000,000 combined single limit bodily injury and property damage liability, and covering at least the following hazards:
 - (I) Independent Contractors Coverage for bodily injury and property damage in connection with any subcontractors' operation.
 - (3) Employer's Liability Coverage with limits of at least \$1,000,000 (one million dollars) per accident or disease.
 - (4) Automobile Liability Insurance for bodily injuries in limits of not less than \$1,000,000 combined single limit bodily injury and for property damage, providing coverage for any accident arising out of or resulting from the operation, maintenance, or use by UPS of any owned, non-owned, or hired automobiles, trailers, or other equipment required to be licensed.
- **B.** The District, its staff, consultants and supervisors shall be named as an additional insured. UPS shall furnish the District with the Certificate of Insurance evidencing compliance with this requirement. No certificate shall be acceptable to the District unless it provides that any change or termination within the policy periods of the insurance coverages, as

certified, shall not be effective within thirty (30) days of prior written notice to the District. Insurance coverage shall be from a reputable insurance carrier, licensed to conduct business in the State of Florida, and such carrier shall have a Best's Insurance Reports rating of at least A-VII.

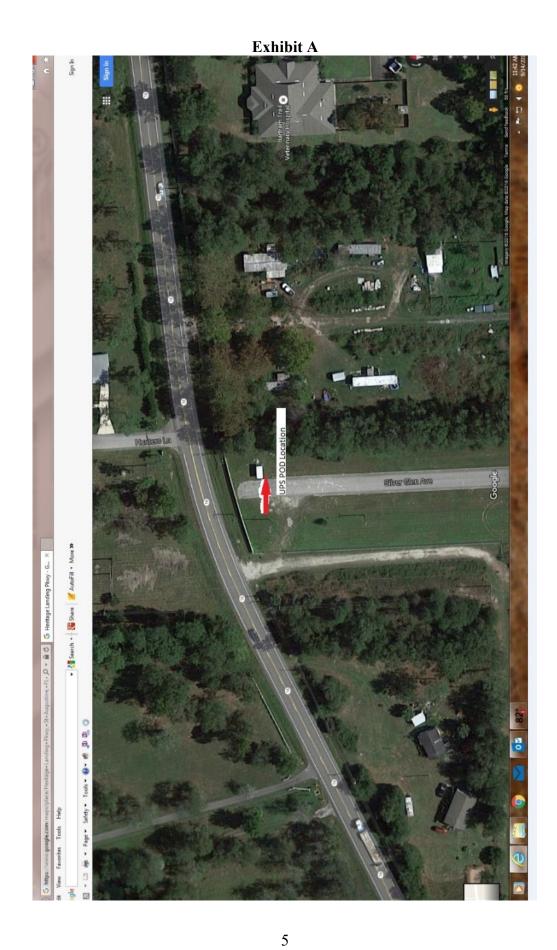
- **Section 7. Severability.** If any word, phrase, sentence, part, subsection, section, or other portion of this Agreement, or any application thereof, to any person or circumstance is declared void, unconstitutional, or invalid for any reason, then such word, phrase, sentence, part, subsection, other portion, or the proscribed application thereof, shall be severable, and the remaining portions of this Agreement, and all applications thereof, not having been declared void, unconstitutional, or invalid shall remain in full force, and effect.
- **Section 8.** Governing Law and Venue. This Agreement shall be construed according to the laws of the State of Florida. Venue for any administrative and/or legal action arising under this Agreement shall be in St. Johns County, Florida.
- **Section 9.** Amendments to Agreement. Both the District, and UPS, acknowledge that this Agreement constitutes the complete agreement and understanding of both parties. Both the District, and UPS, acknowledge that any amendment to this Agreement shall be in writing, and shall be executed by duly authorized representatives of both the District and UPS.
- **Section 10.** Access to Records. The access to, disclosure, non-disclosure, or exemption of records, data, documents, and materials associated with this Agreement shall be subject to the applicable provisions of the Florida Public Records Law (Chapter 119, Florida Statutes).
- **Section 11. Termination**. The District may terminate this Agreement immediately with cause by providing written notice of termination to the Contractor. The District shall provide thirty (30) days written notice of termination without cause.

[Remainder of page intentionally left blank]

In witness whereof, the District and UPS have caused this Hold Harmless Agreement to be executed on the day and year first written above.

Executed in the presence of:	Heritage Landing Community Development District
Print Name:	Chairperson, Board of Supervisors
Print Name:	
	United Parcel Service, Inc.
	By:
Print Name:	Print Name: Its:
Print Name:	Attest: Print Name:
	Title:

Exhibit A: District Property Map



Tab 4





Egis Insurance & Risk Advisors

Is pleased to provide a

Proposal of Insurance Coverage for:

Heritage Landing Community Development District

Please review the proposed insurance coverage terms and conditions carefully.

Written request to bind must be received prior to the effective date of coverage.

The brief description of coverage contained in this document is being provided as an accommodation only and is not intended to cover or describe all Coverage Agreement terms. For more complete and detailed information relating to the scope and limits of coverage, please refer directly to the Coverage Agreement documents. Specimen forms are available upon request.

About FIA

Florida Insurance Alliance ("FIA"), authorized and regulated by the Florida Office of Insurance Regulation, is a non-assessable, governmental insurance Trust. FIA was created in September 2011 at a time when a large number of Special Taxing Districts were having difficulty obtaining insurance.

Primarily, this was due to financial stability concerns and a perception that these small to mid-sized Districts had a disproportionate exposure to claims. Even districts that were claims free for years could not obtain coverage. FIA was created to fill this void with the goal of providing affordable insurance coverage to Special Taxing Districts. Today, FIA proudly serves and protects over 1,000 public entity members.

Competitive Advantage

FIA allows qualifying Public Entities to achieve broad, tailored coverages with a cost-effective insurance program. Additional program benefits include:

- Insure-to-value property limits with no coinsurance penalties
- First dollar coverage for "alleged" public official ethics violations
- Proactive in-house claims management and loss control department
- Risk management services including on-site loss control, property schedule verification and contract reviews
- Complimentary Property Appraisals
- Online Risk Management Education & Training portal
- Online HR & Benefits Support portal
- HR Hotline
- Safety Partners Matching Grant Program

How are FIA Members Protected?

FIA employs a conservative approach to risk management. Liability risk retained by FIA is fully funded prior to the policy term through member premiums. The remainder of the risk is transferred to reinsurers. FIA's primary reinsurers, Lloyds of London and Hudson Insurance Company, both have AM Best A XV (Excellent) ratings and surplus of \$2Billion or greater.

In the event of catastrophic property losses due to a Named Storm (i.e., hurricane), the program bears no risk as all losses are passed on to the reinsurers.

What Are Members Responsible For?

As a non-assessable Trust, our members are only responsible for two items:

- Annual Premiums
- Individual Member Deductibles

FIA Bylaws prohibit any assessments or other fees.

Additional information regarding FIA and our member services can be found at www.fia360.org.

Quotation being provided for:

Heritage Landing Community Development District c/o Rizzetta & Company 3434 Colwell Ave, Suite 200 Tampa, FL 33614

Term: October 1, 2025 to October 1, 2026

Quote Number: 100125628

PROPERTY COVERAGE

SCHEDULE OF COVERAGES AND LIMITS OF COVERAGE

COVERED PROPERTY			
Total Insured Values –Building and Contents – Per Schedule on file totalling	\$4,964,284		
Loss of Business Income	\$1,000,000		
Additional Expense	\$1,000,000		
Inland Marine			
Scheduled Inland Marine	\$213,545		

It is agreed to include automatically under this Insurance the interest of mortgagees and loss payees where applicable without advice.

	<u>Valuation</u>	<u>Coinsurance</u>
Property	Replacement Cost	None
Inland Marine	Actual Cash Value	None

DEDUCTIBLES:	\$2,500	Per Occurrence, All other Perils, Building & Contents and
		Extensions of Coverage.
	5 %	Total Insured Values per building, including vehicle
		values, for "Named Storm" at each affected location
		throughout Florida subject to a minimum of \$10,000 per
		occurrence, per Named Insured.
	Per Attached Schedule	Inland Marine

Special Property Coverages			
<u>Coverage</u>	<u>Deductibles</u>	<u>Limit</u>	
Earth Movement	\$2,500	Included	
Flood	\$2,500 *	Included	
Boiler & Machinery	\$2,500	Included	
TRIA		Included	

^{*}Except for Zones A & V (see Terms and Conditions) excess of NFIP, whether purchased or not

TOTAL PROPERTY PREMIUM

\$38,212

Extensions of Coverage

If marked with an "X" we will cover the following EXTENSIONS OF COVERAGE under this Agreement, These limits of liability do not increase any other applicable limit of liability.

(X)	Code	Extension of Coverage	Limit of Liability	
Х	А	Accounts Receivable	\$500,000 in any one occurrence	
х	В	Animals	\$1,000 any one Animal \$5,000 Annual Aggregate in any one agreement period	
Х	С	Buildings Under Construction	As declared on Property Schedule, except new buildings being erected at sites other than a covered location which is limited to \$250,000 estimated final contract value any one construction project.	
Х	D	Debris Removal Expense	\$250,000 per insured or 25% of loss, whichever is greater	
Х	E	Demolition Cost, Operation of Building Laws and Increased Cost of Construction	\$500,000 in any one occurrence	
Х	F	Duty to Defend	\$100,000 any one occurrence	
Х	G	Errors and Omissions	\$250,000 in any one occurrence	
Х	Н	Expediting Expenses	\$250,000 in any one occurrence	
Х	ı	Fire Department Charges	\$50,000 in any one occurrence	
Х	J	Fungus Cleanup Expense	\$50,000 in the annual aggregate in any one occurrence	
Х	К	Lawns, Plants, Trees and Shrubs	\$50,000 in any one occurrence	
Х	L	Leasehold Interest	Included	
Х	М	Air Conditioning Systems	Included	
х	N	New locations of current Insureds	\$1,000,000 in any one occurrence for up to 90 days, except 60 days for Dade, Broward, Palm Beach from the date such new location(s) is first purchased, rented or occupied whichever is earlier. Monroe County on prior submit basis only	
х	0	Personal property of Employees	\$500,000 in any one occurrence	
Х	Р	Pollution Cleanup Expense	\$50,000 in any one occurrence	
Х	Q	Professional Fees	\$50,000 in any one occurrence	
Х	R	Recertification of Equipment	Included	
Х	S	Service Interruption Coverage	\$500,000 in any one occurrence	
Х	Т	Transit	\$1,000,000 in any one occurrence	
Х	U	Vehicles as Scheduled Property	Included	
Х	V	Preservation of Property	\$250,000 in any one occurrence	
Х	W	Property at Miscellaneous Unnamed Locations	\$250,000 in any one occurrence	
Х	Х	Piers, docs and wharves as Scheduled Property	Included on a prior submit basis only	

Х	Υ	Glass and Sanitary Fittings Extension	\$25,000 any one occurrence
Х	Z	Ingress / Egress	45 Consecutive Days
Х	AA	Lock and Key Replacement	\$2,500 any one occurrence
Х	BB	Awnings, Gutters and Downspouts	Included
Х	СС	Civil or Military Authority	45 Consecutive days and one mile

CRIME COVERAGE

<u>Description</u> Forgery and Alteration	<u>Limit</u> Not Included	<u>Deductible</u> Not Included
Theft, Disappearance or Destruction	Not Included	Not Included
Computer Fraud including Funds Transfer Fraud	Not Included	Not Included
Employee Dishonesty, including faithful performance, per loss	Not Included	Not Included

Deadly Weapon Protection Coverage

Coverage	Limit	Deductible
Third Party Liability	\$1,000,000	\$0
Property Damage	\$1,000,000	\$0
Crisis Management Services	\$250,000	\$0

AUTOMOBILE COVERAGE

Coverages	Covered Autos	Limit	Premium
Covered Autos Liability	8,9	\$1,000,000	Included
Personal Injury Protection	N/A		Not Included
Auto Medical Payments	N/A		Not Included
Uninsured Motorists including Underinsured Motorists	N/A		Not Included
Physical Damage Comprehensive Coverage	N/A	Actual Cash Value Or Cost Of Repair, Whichever Is Less, Minus Applicable Deductible (See Attached Schedule) For Each Covered Auto, But No Deductible Applies To Loss Caused By Fire or Lightning. See item Four for Hired or Borrowed Autos.	Not Included
Physical Damage Specified Causes of Loss Coverage	N/A	Actual Cash Value Or Cost Of Repair, Whichever Is Less, Minus Applicable Deductible (See Attached Schedule) For Each Covered Auto For Loss Caused By Mischief Or Vandalism See item Four for Hired or Borrowed Autos.	Not Included
Physical Damage Collision Coverage	N/A	Actual Cash Value Or Cost Of Repair, Whichever Is Less, Minus Applicable Deductible (See Attached Schedule) For Each Covered Auto See item Four for Hired or Borrowed Autos.	Not Included
Physical Damage Towing And Labor	N/A	\$0 For Each Disablement Of A Private Passenger Auto	Not Included

GENERAL LIABILITY COVERAGE (Occurrence Basis)

Bodily Injury and Property Damage Limit \$1,000,000

Personal Injury and Advertising Injury Included

Products & Completed Operations Aggregate Limit Included

Employee Benefits Liability Limit, per person \$1,000,000

Herbicide & Pesticide Aggregate Limit \$1,000,000

Medical Payments Limit \$5,000

Fire Damage Limit Included

No fault Sewer Backup Limit \$25,000/\$250,000

General Liability Deductible \$0

PUBLIC OFFICIALS AND EMPLOYMENT PRACTICES LIABILITY (Claims Made)

Public Officials and Employment Practices Liability Limit Per Claim \$1,000,000

Aggregate \$2,000,000

Public Officials and Employment Practices Liability Deductible \$0

Supplemental Payments: Pre-termination \$2,500 per employee - \$5,000 annual aggregate. Non-Monetary \$100,000 aggregate.

Cyber Liability sublimit included under POL/EPLI

Media Content Services Liability
Network Security Liability
Privacy Liability
First Party Extortion Threat
First Party Crisis Management
First Party Business Interruption

Limit: \$100,000 each claim/annual aggregate

Fraudulent Instruction: \$25,000



PREMIUM SUMMARY

Heritage Landing Community Development District c/o Rizzetta & Company 3434 Colwell Ave, Suite 200 Tampa, FL 33614

Term: October 1, 2025 to October 1, 2026

Quote Number: 100125628

PREMIUM BREAKDOWN

Property (Including Scheduled Inland Marine) \$38,212

Crime Not Included

Automobile Liability Not Included

Hired Non-Owned Auto Included

Auto Physical Damage Not Included

General Liability \$8,557

Public Officials and Employment Practices Liability \$6,022

Deadly Weapon Protection Coverage Included

TOTAL PREMIUM DUE \$52,791

IMPORTANT NOTE

Defense Cost - Outside of Limit, Does Not Erode the Limit for General Liability, Public Officials Liability, and Employment related Practices Liability.

Deductible does not apply to defense cost. Self-Insured Retention does apply to defense cost.

Additional Notes:

Optional Additional Coverage: \$100,000 in Crime Coverage would result in an additional premium of \$500.



PARTICIPATION AGREEMENT Application for Membership in the Florida Insurance Alliance

The undersigned local governmental entity, certifying itself to be a public agency of the State of Florida as defined in Section 163.01, Florida Statutes, hereby formally makes application with the Florida Insurance Alliance ("FIA") for continuing liability and/or casualty coverage through membership in FIA, to become effective 12:01 a.m., 10/01/2025, and if accepted by the FIA's duly authorized representative, does hereby agree as follows:

- (a) That, by this reference, the terms and provisions of the Interlocal Agreement creating the Florida Insurance Alliance are hereby adopted, approved and ratified by the undersigned local governmental entity. The undersigned local governmental entity certifies that it has received a copy of the aforementioned Interlocal Agreement and further agrees to be bound by the provisions and obligations of the Interlocal Agreement as provided therein;
- (b) To pay all premiums on or before the date the same shall become due and, in the event Applicant fails to do so, to pay any reasonable late penalties and charges arising therefrom, and all costs of collection thereof, including reasonable attorneys' fees;
- (c) To abide by the rules and regulations adopted by the Board of Directors;
- (d) That should either the Applicant or the Fund desire to cancel coverage; it will give not less than thirty (30) days prior written notice of cancellation;
- (e) That all information contained in the underwriting application provided to FIA as a condition precedent to participation in FIA is true, correct and accurate in all respects.

Heritage Landing Community Development District

(Name of Local Governmental Entity)

By:

Signature

Print Name

Witness By:

Signature

Print Name

IS HEREBY APPROVED FOR MEMBERSHIP IN THIS FUND, AND COVERAGE IS EFFECTIVE October 1, 2025

By:

Administrator



PROPERTY VALUATION AUTHORIZATION

Heritage Landing Community Development District c/o Rizzetta & Company 3434 Colwell Ave, Suite 200 Tampa, FL 33614

QUOTATIONS TERMS & CONDITIONS

- 1. Please review the quote carefully for coverage terms, conditions, and limits.
- 2. The coverage is subject to 25% minimum earned premium as of the first day of the "Coverage Period".
- 3. Total premium is late if not paid in full within 30 days of inception, unless otherwise stated.
- 4. Property designated as being within Flood Zone A or V (and any prefixes or suffixes thereof) by the Federal Emergency Management Agency (FEMA), or within a 100 Year Flood Plain as designated by the United States Army Corps of Engineers, will have a Special Flood Deductible equal to all flood insurance available for such property under the National Flood Insurance Program, whether purchased or not or 5% of the Total Insured Value at each affected location whichever the greater.
- 5. The Florida Insurance Alliance is a shared limit. The limits purchased are a per occurrence limit and in the event an occurrence exhaust the limit purchased by the Alliance on behalf of the members, payment to you for a covered loss will be reduced pro-rata based on the amounts of covered loss by all members affected by the occurrence. Property designated as being within.
- 6. Coverage is not bound until confirmation is received from a representative of Egis Insurance & Risk Advisors.

I give my authorization to bind coverage for property through the Florida Insurance Alliance as per limits and terms listed below.

	Building and Content TIV Inland Marine Auto Physical Damage		As per schedule attached As per schedule attached
Signa	ature:	Date:	
Nam	e:		
Title			



Heritage Landing Community Development District

100125628

Policy No.: Agent: Egis Insurance Advisors LLC (Boca Raton, FL)

Unit #	Description Address	Year Built	Eff. Date	Building Value	Total In	sured Value
		Const Type	Term Date	Contents Valu	-	1
	Roof Shape Roof Pitch		Roof Cov		vering Replaced	Roof Yr Blt
	Concrete Perimeter Wall & Sign	2004	10/01/2025	\$52,788		
1	County Rd 13 & Heritage Landing Pky St. Augustine FL 32092	Frame	10/01/2026			\$52,788
11	2	V 5 "		5 11 1/1		<u> </u>
Unit #	Description	Year Built	Eff. Date	Building Value	Total In	sured Value
	Address	Const Type	Term Date	Contents Valu		1
	Roof Shape Roof Pitch	2005	Roof Cov		vering Replaced	Roof Yr Blt
	Irrigation Well Pump	2005	10/01/2025	\$69,067		
2	Steamboat Landing St. Augustine FL 32092	Pump / lift station	10/01/2026			\$69,067
						<u> </u>
Unit #	Description	Year Built	Eff. Date	Building Value	e Total In:	sured Value
	Address	Const Type	Term Date	Contents Valu	е	
	Roof Shape Roof Pitch		Roof Cov		vering Replaced	Roof Yr Blt
	Clubhouse	2005	10/01/2025	\$2,300,268		
3	370 Heritage Landing Pky St. Augustine FL 32092	Joisted masonry	10/01/2026	\$276,607		\$2,576,875
	Complex		Metal panel			
Unit#	Description	Year Built	Eff. Date	Building Value	e	
	Address	Const Type	Term Date	Contents Valu	e lotalin	sured Value
	Roof Shape Roof Pitch		Roof Cov	vering Co	vering Replaced	Roof Yr Blt
	Slide Tower	2005	10/01/2025	\$167,336		
4	370 Heritage Landing Pky St. Augustine FL 32092	Joisted masonry	10/01/2026			\$167,336
Unit#	Description	Year Built	Eff. Date	Building Value	e Total In	sured Value
	Address	Const Type	Term Date	Contents Valu	e	suieu vaiue
	Roof Shape Roof Pitch		Roof Cov		vering Replaced	Roof Yr Blt
	2 Outdoor Bathhouses	2005	10/01/2025	\$92,048		
5	370 Heritage Landing Pky St. Augustine FL 32092	Frame	10/01/2026			\$92,048
	Gable		Metal panel			
Unit#	Description	Year Built	Eff. Date	Building Value	е .	
	Address	Const Type	Term Date	Contents Valu	e Total In	sured Value
	Roof Shape Roof Pitch		Roof Cov	vering Co	vering Replaced	Roof Yr Blt
	Bus Shelter	2005	10/01/2025	\$31,236		1100111
6	370 Heritage Landing Pky St. Augustine FL 32092	Frame	10/01/2026			\$31,236
Unit#	Description	Year Built	Eff. Date	Building Value	e Total In	sured Value
	Address	Const Type	Term Date	Contents Valu	e	sureu value
	Roof Shape Roof Pitch		Roof Cov	rering Co	vering Replaced	Roof Yr Blt
		2005	10/01/2025	\$52,848		
	Pedestrian Bridge			•		

Sign:	Print Name:	Date:	
o.B	i i i i i i i i i i i i i i i i i i i	Bate.	



Heritage Landing Community Development District

100125628

Policy No.: Agent: Egis Insurance Advisors LLC (Boca Raton, FL)

Unit #	Description	Year Built	Eff. Date	Building Value	Total Inguitad Value
	Address	Const Type	Term Date	Contents Value	Total Insured Value
	Roof Shape Roof Pitch		Roof Cov		g Replaced Roof Yr Blt
	Shade Pavilion	2005	10/01/2025	\$85,547	
8	370 Heritage Landing Pky St. Augustine FL 32092	Frame	10/01/2026	\$15,836	\$101,383
	Gable		Metal panel		
Unit #	Description	Year Built	Eff. Date	Building Value	
	Address	Const Type	Term Date	Contents Value	Total Insured Value
	Roof Shape Roof Pitch	201.00 1 //	Roof Cov		g Replaced Roof Yr Blt
	Outdoor Movie Screen and Wooden Deck	2005	10/01/2025	\$15,836	
9	370 Heritage Landing Pky St. Augustine FL 32092	Frame	10/01/2026		\$15,836
Unit#	Description	Year Built	Eff. Date	Building Value	Total Insured Value
	Address	Const Type	Term Date	Contents Value	
	Roof Shape Roof Pitch		Roof Cov		g Replaced Roof Yr Blt
	Pier	2005	10/01/2025	\$26,394	
10	370 Heritage Landing Pky St. Augustine FL 32092	Waterfront structures	10/01/2026		\$26,394
			1		
Unit#	Description	Year Built	Eff. Date	Building Value	Total Insured Value
	Address	Const Type	Term Date	Contents Value	L
	Roof Shape Roof Pitch	2005	Roof Cov		g Replaced Roof Yr Blt
	Tennis Building incl. Bathroom	2005	10/01/2025	\$133,658	
11	370 Heritage Landing Pky St. Augustine FL 32092	Joisted masonry	10/01/2026		\$133,658
	Complex		Metal panel		
Unit#	Description	Year Built	Eff. Date	Building Value	Total Insured Value
	Address	Const Type	Term Date	Contents Value	Total mourca value
	Roof Shape Roof Pitch		Roof Cov		g Replaced Roof Yr Blt
	Tennis Fence & benches	2005	10/01/2025	\$26,394	
12	370 Heritage Landing Pky St. Augustine FL 32092	Non combustible	10/01/2026		\$26,394
11-24	Description	Ve en Breile	F# Data	Duilding Value	
Unit #	Description Address	Year Built	Eff. Date	Building Value	Total Insured Value
		Const Type	Term Date	Contents Value	- Deadward DeadWard
	Roof Shape Roof Pitch Tennis Lighting	2005	Roof Cov 10/01/2025	\$31,673	g Replaced Roof Yr Blt
	Termis Lighting	2003	10/01/2023	731,073	
13	370 Heritage Landing Pky St. Augustine FL 32092	Property in the Open	10/01/2026		\$31,673
Unit#	Description	Year Built	Eff. Date	Building Value	Total Insured Value
	Address	Const Type	Term Date	Contents Value	
	Roof Shape Roof Pitch		Roof Cov	ering Coverin	g Replaced Roof Yr Blt
	Basketball Courts Lighting, & 6 Benches	2005	10/01/2025	\$54,899	

Sign:	Print Name:	Date:



Heritage Landing Community Development District

100125628

Policy No.: Agent: Egis Insurance Advisors LLC (Boca Raton, FL)

Unit #	Desci	ription	Year Built	Eff. Date	Building Value	Totalin	sured Value
	Ado	dress	Const Type	Term Date	Contents Value	Totalilis	sureu value
	Roof Shape	Roof Pitch		Roof Cov		g Replaced	Roof Yr Blt
	Lap Pool		2005	10/01/2025	\$469,070		
15	370 Heritage Landing Pky St. Augustine FL 32092		Below ground liquid storage tank / pool	10/01/2026			\$469,070
			Jame, poor				
Unit #	Desci	ription	Year Built	Eff. Date	Building Value	Total Inc	sured Value
	Ado	dress	Const Type	Term Date	Contents Value	Totalilis	sureu value
	Roof Shape	Roof Pitch		Roof Cove	ering Coverin	g Replaced	Roof Yr Blt
	Playground, (7) Benches, (2) Picni	c Tables	2005	10/01/2025	\$36,951		
16	370 Heritage Landing Pky St. Augustine FL 32092		Joisted masonry	10/01/2026			\$36,951
Unit#	Dosc	ription	Year Built	Eff. Date	Building Value		<u>I</u>
OIIIL#	<u> </u>	dress			 	Total Ins	ured Value
	!		Const Type	Term Date	Contents Value	·	
	Roof Shape	Roof Pitch	2005	Roof Cov	ering Coverin	g Replaced	Roof Yr Blt
	Baseball Field & Dugouts, & Fence	=	2005	10/01/2025	330,331		
17	370 Heritage Landing Pky St. Augustine FL 32092		Frame	10/01/2026			\$36,951
Unit #	Desci	ription	Year Built	Eff. Date	Building Value	Total Inc	unad Valua
	Add	dress	Const Type	Term Date	Contents Value	Iotaiins	sured Value
	Roof Shape	Roof Pitch		Roof Cov	ering Coverin	g Replaced	Roof Yr Blt
	2 Water Fountains @ \$6,334.50 e	ach	2005	10/01/2025	\$12,669	Ţ	
18	370 Heritage Landing Pky St. Augustine FL 32092		Pump / lift station	10/01/2026			\$12,669
Unit #	Desci	ription	Year Built	Eff. Date	Building Value	Total Inc	sured Value
	Ado	dress	Const Type	Term Date	Contents Value	Totalilis	sureu value
	Roof Shape	Roof Pitch		Roof Cove	ering Coverin	g Replaced	Roof Yr Blt
	2 Water Fountains @ \$6,334.50 e	ach	2005	10/01/2025	\$12,669		
19	CR13 & Heritage Landing Pky St. Augustine FL 32092		Pump / lift station	10/01/2026			\$12,669
Unit #		ription	Year Built	Eff. Date	Building Value	Total Ins	ured Value
	Add	dress	Const Type	Term Date	Contents Value		
	Roof Shape	Roof Pitch		Roof Cov		g Replaced	Roof Yr Blt
	RV/Boat Storage Park Fence, Cam	eras, & Lights	2005	10/01/2025	\$158,363		
20	450 Heritage Landing Pky St. Augustine FL 32092		Non combustible	10/01/2026			\$158,363
	Desci	ription	Year Built	Eff. Date	Building Value	Total Inc	sured Value
Unit #		1	Const Type	Term Date	Contents Value	1 Julian III	a.ca value
Unit #	Ado		// .				
Unit #	Add Roof Shape	Roof Pitch		Roof Cov	ering Coverin	g Replaced	Roof Yr Blt
Unit #	Ado	Roof Pitch	2006	Roof Cov 10/01/2025	ering Coverin \$47,509	g Replaced	Roof Yr Blt

iign:	Print Name:	Date:	



Heritage Landing Community Development District

Policy No.: 100125628 Agent: Egis Insuran

Agent: Egis Insurance Advisors LLC (Boca Raton, FL)

Unit #	Description	Year Built	Eff. Date	Building Value	Total!	urod Volus
	Address	Const Type	Term Date	Contents Value	iotaiins	sured Value
	Roof Shape Roof Pit	ch	Roof Cov		ng Replaced	Roof Yr Blt
	Fun Swimming Pool	2005	10/01/2025	\$362,122		
22	370 Heritage Landing Pky St. Augustine FL 32092	Below ground liquid storage tank / pool	10/01/2026			\$362,122
		tunk / poor				
Unit#	Description	Year Built	Eff. Date	Building Value		
	Address	Const Type	Term Date	Contents Value	lotalin	sured Value
	Roof Shape Roof Pit	ch	Roof Cov	ering Coverir	ng Replaced	Roof Yr Blt
	Metal Shed	2004	10/01/2025	\$5,807		
23	450 Heritage Landing Pky St. Augustine FL 32092	Non combustible	10/01/2026			\$5,807
Unit#	Description	Year Built	Eff. Date	Building Value		1
Oill #	Address			Contents Value	Total In:	sured Value
		Const Type	Term Date		 	Doof Va Die
	Roof Shape Roof Pit 3500 ft. Vinyl Fence	2012	Roof Cov 10/01/2025	\$42,230	ng Replaced	Roof Yr Blt
	3300 It. VIIIVI FEIICE	2012	10/01/2023	342,230		
24	Easement between Juniper & Blue Springs Ct. St. Augustine FL 32092	Non combustible	10/01/2026			\$42,230
Unit #	Description	Year Built	Eff. Date	Building Value	Total Inc	sured Value
	Address	Const Type	Term Date	Contents Value	Totalilis	sureu value
	Roof Shape Roof Pit	ch	Roof Cov	ering Coverir	ng Replaced	Roof Yr Blt
	Shade Structure over Totlot	2014	10/01/2025	\$8,974		
25	370 Heritage Landing Pky St. Augustine FL 32092	Property in the Open	10/01/2026			\$8,974
Unit#	Description	Year Built	Eff. Date	Building Value	Total Inc	sured Value
	Address	Const Type	Term Date	Contents Value	Totalilis	sureu value
	Roof Shape Roof Pit	ch	Roof Cov	ering Coverir	ng Replaced	Roof Yr Blt
	2 Pool Lifts @ \$6,3354.50each	2013	10/01/2025	\$12,669		
26	370 Heritage Landing Pky St. Augustine FL 32092	Non combustible	10/01/2026			\$12,669
						1
Unit#	Description	Year Built	Eff. Date	Building Value	Total In:	sured Value
Oc //	:					
O.m.c.n	Address	Const Type	Term Date	Contents Value		1
5	Address Roof Shape Roof Pit	ch	Roof Cov	ering Coverir	ng Replaced	Roof Yr Blt
	Address	•			ng Replaced	Roof Yr Blt
27	Address Roof Shape Roof Pit	ch	Roof Cov	ering Coverir	ng Replaced	\$3,378
27	Address Roof Shape Roof Pit Shade Structure over picnic pavilion 370 Heritage Landing Pky St. Augustine FL 32092	ch 2014 Property in the Open	Roof Cov 10/01/2025 10/01/2026	ering Coverir \$3,378	ng Replaced	4
	Address Roof Shape Roof Pit Shade Structure over picnic pavilion 370 Heritage Landing Pky St. Augustine FL 32092 Description	ch 2014 Property in the Open Year Built	Roof Cov 10/01/2025 10/01/2026 Eff. Date	ering Coverir \$3,378 Building Value		\$3,378
27	Address Roof Shape Roof Pit Shade Structure over picnic pavilion 370 Heritage Landing Pky St. Augustine FL 32092 Description Address	ch 2014 Property in the Open Year Built Const Type	Roof Cov 10/01/2025 10/01/2026 Eff. Date Term Date	ering Coverir \$3,378 Building Value Contents Value	Total In:	\$3,378
27	Roof Shape Roof Pit Shade Structure over picnic pavilion 370 Heritage Landing Pky St. Augustine FL 32092 Description Address Roof Shape Roof Pit	Ch 2014 Property in the Open Year Built Const Type	Roof Cov 10/01/2025 10/01/2026 Eff. Date Term Date Roof Cov	ering Coverir \$3,378 Building Value Contents Value ering Coverir		\$3,378
27	Address Roof Shape Roof Pit Shade Structure over picnic pavilion 370 Heritage Landing Pky St. Augustine FL 32092 Description Address	ch 2014 Property in the Open Year Built Const Type	Roof Cov 10/01/2025 10/01/2026 Eff. Date Term Date	ering Coverir \$3,378 Building Value Contents Value	Total In:	\$3,378

Sign:	Print Name:	Date:



Heritage Landing Community Development District

Policy No.: Agent: 100125628 Egis Insurance Advisors LLC (Boca Raton, FL)

Unit #	Descr	•	Year	Built	Eff. Date	Building		Total Inc	ured Value
	Add Roof Shape	ress Roof Pitch	Cons	t Type	Term Date Roof Co	Contents		g Replaced	Roof Yr Blt
	Furniture and Equipment at the la		20)14	10/01/2025	\$79,1		g neplaced	NUUI TI BIT
30	370 Heritage Landing Pky St. Augustine FL 32092	,	Proper	ty in the oen	10/01/2026		T		\$79,181
Unit #	Descr	iption	Year	Built	Eff. Date	Building	Value		
	Add	ress	Cons	t Type	Term Date	Contents	Value	Total Ins	ured Value
	Roof Shape	Roof Pitch			Roof Co	overing	Coverin	g Replaced	Roof Yr Blt
	Furniture and Equipment at the Fu	ın Pool	20)14	10/01/2025	\$79,1		Ĭ	
31	370 Heritage Landing Pky St. Augustine FL 32092			ty in the oen	10/01/2026		T		\$79,181
Unit #	Doscr	iption	Voor	Built	Eff. Date	Building	Value		
Ollit #		ress			+	Contents		Total Ins	ured Value
			Cons	t Type	Term Date				D (W - DI)
	Roof Shape Dumpster Enclosure	Roof Pitch	20	005	Roof Co 10/01/2025	\$15,8		g Replaced	Roof Yr Blt
	Dumpster Enclosure			<i>J</i> U3	10/01/2025	713,0	30		
32	370 Heritage Landing Pky St. Augustine FL 32092			nry non ustible	10/01/2026		1		\$15,836
Unit #		iption		Built	Eff. Date	Building		Total Ins	ured Value
		ress	Cons	t Type	Term Date	Contents			
	Roof Shape	Roof Pitch			Roof Co			g Replaced	Roof Yr Blt
	Irrigation Well Pump		20	005	10/01/2025	\$69,0	66		
33	Heritage Landing Pkwy St. Augustine FL 32092			p / lift tion	10/01/2026		I		\$69,066
Unit#	Descr	intion	Year	Built	Eff. Date	Building	Value		
	•	ress		t Type	Term Date	Contents		Total Ins	ured Value
	Roof Shape	Roof Pitch		, p c	Roof Co			g Replaced	Roof Yr Blt
	Irrigation Well Pump		20	005	10/01/2025	\$35,0		I replaced	NOO! II DIC
34	Silver Glen Ave St. Augustine FL 32092		Pum	p / lift tion	10/01/2026				\$35,000
			318			ı		1	
Unit #	Descr	iption	Vear	Built	Eff. Date	Building	Value		•
Oille ii	•	ress		t Type	Term Date	Contents		Total Ins	ured Value
	Roof Shape	Roof Pitch	Cons	стуре	Roof Co			g Poplaced	Roof Yr Blt
	Splash Pad Motor & Pump	NOOI FILLII			10/01/2025	\$40,0		g Replaced	ROUI II BIL
35	Heritage Landing Pkwy St. Augustine FL 32092				10/01/2026				\$40,000
						1		L	
	L		Total:	Building		Contents Value		Insured Va	-

ign:	Print Name:	Date:



Inland Marine Schedule

Heritage Landing Community Development District

100125628

Policy No.: Agent: Egis Insurance Advisors LLC (Boca Raton, FL)

14.0.00 #	Department	Carial Number			Value	
Item #	Description	Serial Number	Classification Code	Term Date	Value	Deductible
				10/01/2025		
1	2010 John Deere HPX Gas Green & Yellow Utility Vehicle	1M0HPXGSHAM090155	Mobile equipment	10/01/2026	\$8,845	\$1,000
	T					
2		16VAX1217E3A09724	Mobile equipment	10/01/2025	\$1,200	\$1,000
	6x10 Utility Trailer	10VAX1217L3A03724	Wobile equipment	10/01/2026	\$1,200	71,000
3			Oth as inless describe	10/01/2025	¢C2 F00	¢1.000
3	Pool Lights		Other inland marine	10/01/2026	\$63,500	\$1,000
4			Na bila a suin mant	10/01/2025	¢40.000	¢1.000
4	Access and Security System		Mobile equipment	10/01/2026	\$40,000	\$1,000
_			Other inlead marine	10/01/2025	¢100.000	¢1.000
5	Street Signs (Max \$15,000 Per Item)		Other inland marine	10/01/2026	\$100,000	\$1,000

Total \$213,545

Sign:	Print Name:]	Date:
·		- 	·

Tab 5

HERITAGE LANDING CDD PROPOSAL WORKSHEET

JOB	QTY	VENDOR	QUOTE	NOTES	ACTION
Round about pavers		BrightView	\$25,373	850 sqft	
		All Weather	\$14,880	1139 sqft	
		M Pavers	\$15,946	1139 sqft	
		Russo Pavers	\$11,538	850 sqft	
SilverGlen pavers for bike rack		BrightView	\$4,134	12'x10'	
		All Weather	\$3,960	12'x10'	
		M Pavers	\$4,180	12'x10'	



Proposal for Extra Work at Heritage Landing @ WGV

Property Name Heritage Landing @ WGV
Property Address 370 Heritage Landing Pkwy

St Augustine , FL 32092

Contact Lourens Erasmus

To Heritage Landing CDD

Billing Address c/o Rizzetta and Company Inc 370

Heritage Landing Pkwy

St Augustine, FL 32092

Project Name Heritage Landing - Paver Install

Project Description enhancement

Scope of Work

	QTY	UoM/Size	Material/Description	Total
Bus	s Stop Pa	aver Install		\$25,373.14
	1.00	LUMP SUM	Labor to remove existing pavers, prep and rough grade area, install paver base, and remove and dispose of debris	
	7.00	YARD	Paver Base	
	9.00	PALLET	Pavers- Tremron/Sand dune/ Tumbled	
	6.00	BAG	Mortar bags	
	12.00	EACH	G2 Polymeric Sand	
	1.00	DAY	Plate Tamper / Vibratory Plate - Daily Rate	
	1.00	LUMP SUM	Material Delivery Fee	
	1.00	LUMP SUM	Heavy Equip/Skid Steer	
	1.00	LUMP SUM	Irrigation Modifications and Adjustments to reroute lines around paver area	
Silv	ver Glen	bus stop		\$4,133.68
	1.00	LUMP SUM	Labor to prep and rough grade area, install paver base, and remove and dispose of debris	
	1.00	YARD	Paver Base	
	1.00	PALLET	Pavers- Tremron/Sand dune/ Tumbled	
	1.00	BAG	Mortar bags	
	2.00	EACH	G2 Polymeric Sand	
	1.00	LUMP SUM	Material Delivery Fee	
	1.00	DAY	Plate Tamper / Vibratory Plate - Daily Rate	
	1.00	LUMP SUM	Irrigation Modifications and Adjustments	

For internal use only

 SO#
 8755042

 JOB#
 460802023

 Service Line
 130

Total Price \$29,506.82

TERMS & CONDITIONS

- The Contractor shall recognize and perform in accordance with written terms, written specifications and drawings only contained or referred to herein. All materials shall conform to bid specifications.
- Work Force: Contractor shall designate a qualified representative with experience in landscape maintenance/construction upgrades or when applicable in tree management. The workforce shall be competent and qualified, and shall be legally authorized to work in the U.S.
- 3. License and Permits: Contractor shall maintain a Landscape Contractor's license, if required by State or local law, and will comply with all other license requirements of the City, State and Federal Governments, as we II as all other requirements of law. Unless otherwise agreed upon by the parties or prohibited by law, Customer shall be required to obtain all necessary and required permits to allow the commencement of the Services on the property.
- Taxes: Contractor agrees to pay all applicable taxes, including sales or General Excise Tax (GET), where applicable.
- Insurance: Contractor agrees to provide General Liability Insurance, Automotive Liability Insurance, Worker's Compensation Insurance, and any other insurance required by law or Customer, as specified in writing prior to commencement of work. If not specified, Contractor will furnish insurance with \$1,00000limit of liability.
- 6. Liability: Contractor shall not be liable for any damage that occurs from Acts of God defined as extreme weather conditions, fire, earthquake, etc. and rules, regulations or restrictions imposed by any government or governmental agency, national or regional emergency, epidemic, pandemic, health related outbreak or other medical events not caused by one or other delays or failure of performance beyond the commercially reasonable control of either party. Under these circumstances, Contractor shall have the right to renegotiate the terms and prices of this Contract within sixty (60) days.
- Any illegal trespass, claims and/or damages resulting from work requested that is not on property owned by Customer or not under Customer management and control shall be the sole responsibility of the Customer.
- Subcontractors: Contractor reserves the right to hire qualified subcontractors to perform specialized functions or work requiring specialized equipment.
- Additional Services: Any additional work not shown in the above specifications involving extra costs will be executed only upon signed written orders, and will become an extra charge over and above the estimate.
- 10. Access to Jobsite: Customer shall provide all utilities to perform the work. Customer shall furnish access to all parts of jobsite where Contractor is to perform work as required by the Contract or other functions r e lated thereto, during normal business hours and other reasonable periods of time. Contractor will perform the work as reasonably practical after the Customer makes the site available for performance of the work.
- 11. Payment Terms: Upon signing this Agreement, Customer shall pay Contractor 50% of the Proposed Price and the remaining balance shall be paid by Customer to Contractor upon completion of the project unless otherwise, agreed to in writing.
- Termination: This Work Order may be terminated by the either party with or without cause, upon seven (7) workdays advance written notice. Customer will be required to pay for all materials purchased and work complete to the date of termination and reasonable charges incurred in demobilizing.
- 13. Assignment: The Customer and the Contractor respectively, bind themselves, their partners, successors, assignees and legal representative to the other party with respect to all covenants of this Agreement. Neither the Customer nor the Contractor shall assign or transfer any interest in this Agreement without the written consent of the other provided, however, that consent shall not be required to assign this Agreement to any company which controls, is controlled by, or is under common control with Contractor or in connection with assignment to an affiliate or pursuant to a merger, sale of all or substantially all of its assets or equity securities, consolidation, change of control or corporate reorganization.
- 14. Disclaimer: This proposal was estimated and priced based upon a site visit and visual inspection from ground level using ordinary means, at or about the time this proposal was prepared. The price quoted in this proposal for the work described, is the result of that ground level visual inspection and therefore our company will not be liable for any additional costs or damages for additional work not described herein, or liable for any incidents/accidents resulting from conditions, that were not ascertainable by said ground level visual inspection by ordinary means at the time said inspection was performed. Contractor cannot be held responsible for unknown or otherwise hild den defects. Any corrective work proposed herein cannot guarantee exact results. Professional engineering, architectural, and/or landscape design services ("Design Services") are not included in this Agreement and shall not be provided by the Contractor. Any design defects in the Contract Documents are the sole responsibility of the Customer. If the Customer must engage a licensed engineer, architect and/or landscape design professional, any costs concerning these Design Services are to be paid by the Customer directly to the designer inspected.

 Cancellation: Notice of Cancellation of work must be received in writing before the orew is dispatched to their location or Customer will be liable for a minimum travel charge of \$150.00 and billed to Customer.

The following sections shall apply where Contractor provides Customer with tree care

- 16. Tree & Stump Removal: Trees removed will be cut as close to the ground as possible based on conditions to or next to the bottom of the tree trunk. Additional charges will be levied for unseen hazards such as, but not limited to concrete brick filled trunks, metall rods, etc. If requested mechanical grinding of visible tree stump will be done to a defined width and depth below ground level at an additional charge to the Customer. Defined backfill and landscape material may be specified. Customer shall be responsible for contacting the appropriate underground utility locator company to locate and mark underground utility lines prior to start of work. Contractor is not responsible damage done to underground utilities such as but not limited to, cables, wires, pipes, and irrigation parts. Contractor will repair damaged irrigation lines at the Customer's expense.
- Waiver of Liability: Requests for crown thinning in excess of twenty-five percent (25%) or work not in accordance with ISA (international Society of Arboricultural) standards will require a signed waiver of liability.

Acceptance of this Contract

By executing this document, Customer agrees to the formation of a binding contract and to the terms and conditions set forth herein. Customer represents that Contractor is authorized to perform the work stated on the face of this Contract. If payment has not been received by Contractor per payment terms hereunder, Contractor shall be entitled to all costs of collection, including reasonable attorneys' fees and it shall be relieved of any obligation to continue performance under this or any other Contract with Customer. Interest at a per annum rate of 1.5% per month (18% per year), or the highest rate permitted by law, may be charged on unpaid balance 15 days after billing.

NOTICE: FAILURE TO MAKE PAYMENT WHEN DUE FOR COMPLETED WORK ON CONSTRUCTION JOBS, MAY RESULT IN A MECHANIC'S LIEN ON THE TITLE TO YOUR PROPERTY

Customer

Signature		Title	Property Manager
Lourens Printed Name	Erasmus	Date	September 10, 2025

BrightView Landscape Services, Inc. "Contractor"

Account Manager, Senior
Signature Title

Steve McAvoy September 10, 2025
Printed Name Date

Job #: 460802023

SO #: 8755042 Proposed Price: \$29,506.82



1702 Lindsey Rd Jacksonville, Fl. 32221 Ph (904) 781-7060 Fax (904) 619-5011

CGC1523954 CMC1250093 CFC1432682 CCC133499

Heritage Landing CDD

Attn:L Erasmus– Vesta Property Services 9 30 25 Re:pavers

All Weather Contractors is proposing the following services for the below mentioned prices. Any item not specifically mentioned is subject to a written change order.

>supply labor and materials to demo/prep areas listed below for new pavers

>install new crushed paver base and new pavers -color /style chosen by management in areas listed below

>clean up job site and haul away debirs

*bus stop at the cirlcle 1139 sq ft -\$14,880.00

*bus stop at silver glen ave 12ft x 10ft includes small retaining wall - \$3,960.00

*pool deck 21ft x 26ft includes small retaining wall- \$11,470.00

Proposal Signed by	_ Printed Name	
Thank you for your consideration		
Scott Haines-C 904.402.6561		

ESTIMATE

M. PAVERS INC.

524 Cowford Ferry Ct St. Augustine FL 32092 www.mpavers.com +1 (904) 5322379 sales@mpavers.com



BILL TO ESTIMATE NUMBER estimate-623

VESTA PROPERTY SERVICES

lerasmus@vestapropertyservices.com +1 (904) 5366217 370 Heritage Landing Parkway St Augustine, FL 32092 UNDEFINED 10 Sep 2025

ITEM	PRICE	QUANTITY	AMOUNT
Bus Stop	\$14.00	1139	\$15,946.00
Build 1139 sqft area with Tremron Pavers in Olde Towne Antiqued collection- Sand Dune color. (Circle)			
Bus Stop	\$4,180.00	1	\$4,180.00
Build 12'x10' area with Tremron Pavers in Olde Towne Antique collection (Sand Dune color) Including Retaining Wall for Elevation Purpose. (Silver Glen Ave)	d		
Pool Deck	\$12,644.00	1	\$12,644.00
Build 21'x26' arae with Tremron Pavers in Olde Towne Antique collection (Sand Dune color) Including Retaining Wall for Elevation Purpose.	ed		
			400 770 00

Subtotal \$32,770.00

Grand Total \$32,770.00

Paver bike patio

\$6,000.00

2.5 days @\$2400/day = \$6000

Includes lifting up existing tumbled old towne sand dune pavers and mix in with new pavers

So you can see there is already a pad but we want it bigger. I want to discuss with you about breaking up the border then if better to just pick up the existing pavers adjust the angle to minimize cutting and using the existing pavers with the additional you need to purchase.

Order Tremron olde towne sand dune antiqued

\$4,140.00

(\$460.00 ea.) × 9 850sf

Normally \$350 per pallet but just send it back to the Tremron plant for tumbling to make it to the antique. It'll be 460 per pallet

When it comes out as old towne, it is 124sf per pallet. When you tumble them once more to become "antiqued", they are placed in giant totes at approximately 90sf per bag So order 9 pallets

Tax on pavers	\$310.50
IUX OII PUTOIS	***************************************

Order Crushcrete subbase for better foundation \$399.60

(\$49.95 ea.) × 8

Deliver pavers on flatbed semi with piggyback forklift \$300.00

Deliver subbase in dump hauler \$200.00

Order Portland cement for mortar underneath border courses to \$100.00

lock in paver field (\$20.00 ea.) × 5 5 bags

Order masonry sand in big white tote \$88.88

1/2 yard

Cash price \$0.00

Cash check Venmo Zelle

To use a debit /credit card , please 3.4% processing fee incurred by square

Subtotal \$11,538.98

All Products ▼

Catalog Find A Branch KeepStock

Enter keyword, item, model or part #

Help 1-800-GRAINGER



Sign In

Q

Bulk Order ▼

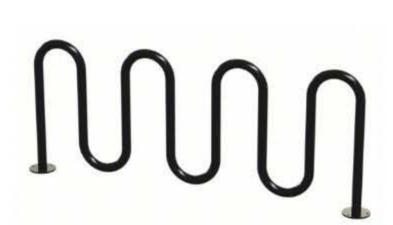
My Account -



Product Categories / Furnishings, Appliances & Hospitality / Outdoor Furniture / Bike Racks / Bike Rack: Wave Rack, 9 Bikes, Powder...

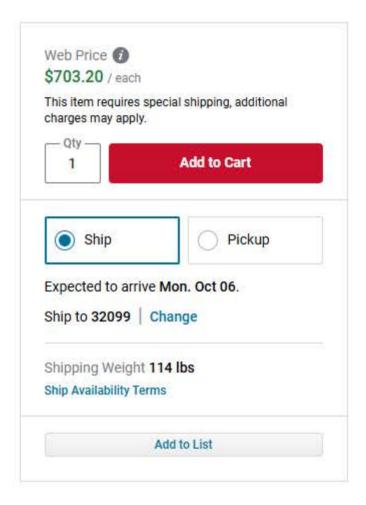






Bike Rack: Wave Rack, 9 Bikes, Powder Coated, Steel, 10 in Slot Wd, 36 in Overall Ht, Surface, Black

Item 45MJ92 Mfr. Model QS-H36-9-SF-B



Roll over image to zoom.

Product Image Feedback

Compare

Product Details

Catalog Page N/A

Brand MADRAX

Rack Style Wave

Number of Bikes 9

Rack Material Steel

Finish Powder Coated

Mounting Location Surface

Slot Width 10 in

Overall Length 88 in

Overall Width 3 in

Overall Height 36 in

Color Black

Sub-brand Heavy Duty Challenger

UNSPSC 56101608

Country of Origin USA (subject to change)

Documents

MADRAX Bike Rack In Ground Post Installation



MADRAX In Ground Paver Installation Guide



MADRAX 9 Bike Rack Surface Mount Instruction Manual

Customers Also Viewed

Tab 6



Proposal for Extra Work at Heritage Landing @ WGV

Property Name Property Address Heritage Landing @ WGV

370 Heritage Landing Pkwy

c/o Rizzetta and Company Inc 370

Heritage Landing Pkwy St Augustine, FL 32092 Contact To

Billing Address

Lourens Erasmus

Heritage Landing CDD

c/o Rizzetta and Company Inc 370

Heritage Landing Pkwy St Augustine, FL 32092

Project Name

Heritage Landing: Spigot proposal

Project Description

Heritage Landing: Spigot proposal

Scope of Work

QTY	UoM/Size	Material/Description	Unit Price		Total
TOWER SID	E MAIN ENTRANCE			Subtotal	\$1,367.57
1.00	LUMP SUM	Spigot brackets post misc. pvc pipe and fittings	\$330.77		\$330.77
12.00	HOUR	Labor	\$86.40		\$1,036.80
RIVERS OW	/N			Subtotal	\$1,021.97
1.00	LUMP SUM	Spigot brackets post misc. pvc pipe and fittings	\$330.77		\$330.77
8.00	HOUR	Labor	\$86.40		\$691.20
STEAMBOA	AT LANDING BUS STOP			Subtotal	\$1,021.97
1.00	LUMP SUM	Spigot brackets post misc. pvc pipe and fittings	\$330.77		\$330.77
8.00	HOUR	Labor	\$86.40		\$691.20
BASKETBA	LL COURT			Subtotal	\$1,021.97
1.00	LUMP SUM	Spigot brackets post misc. pvc pipe and fittings	\$330.77		\$330.77
8.00	HOUR	Labor	\$86.40		\$691.20
RV LOT				Subtotal	\$1,021.97
1.00	LUMP SUM	Spigot brackets post misc. pvc pipe and fittings	\$330.77		\$330.77
8.00	HOUR	Labor	\$86.40		\$691.20

For internal use only

 SO#
 8752296

 JOB#
 460802023

 Service Line
 150

Total Price

\$5,455.45

TERMS & CONDITIONS

- The Contractor shall recognize and perform in accordance with written terms, written specifications and drawings only contained or referred to herein. All materials shall conform to bid specifications.
- Work Force: Contractor shall designate a qualified representative with experience in landscape maintenance/construction upgrades or when applicable in tree management. The workforce shall be competent and qualified, and shall be legally authorized to work in the U.S.
- 3. License and Permits: Contractor shall maintain a Landscape Contractor's license, if required by State or local law, and will comply with all other license requirements of the City, State and Federal Governments, as we II as all other requirements of law. Unless otherwise agreed upon by the parties or prohibited by law, Customer shall be required to obtain all necessary and required permits to allow the commencement of the Services on the property.
- Taxes: Contractor agrees to pay all applicable taxes, including sales or General Excise Tax (GET), where applicable.
- Insurance: Contractor agrees to provide General Liability Insurance, Automotive Liability Insurance, Worker's Compensation Insurance, and any other insurance required by law or Customer, as specified in writing prior to commencement of work. If not specified, Contractor will furnish insurance with \$1.00000limit of liability.
- 6. Liability: Contractor shall not be liable for any damage that occurs from Acts of God defined as extreme weather conditions, fire, earthquake, etc. and rules, regulations or restrictions imposed by any government or governmental agency, national or regional emergency, epidemic, pandemic, health related outbreak or other medical events not caused by one or other delays or failure of performance beyond the commercially reasonable control of either party. Under these circumstances, Contractor shall have the right to renegotiate the terms and prices of this Contract within sixty (60) davs.
- Any illegal trespass, claims and/or damages resulting from work requested that is not on property owned by Customer or not under Customer management and control shall be the sole responsibility of the Customer.
- Subcontractors: Contractor reserves the right to hire qualified subcontractors to perform specialized functions or work requiring specialized equipment.
- Additional Services: Any additional work not shown in the above specifications involving extra costs will be executed only upon signed written orders, and will become an extra charge over and above the estimate.
- 10. Access to Jobsite: Customer shall provide all utilities to perform the work. Customer shall furnish access to all parts of jobsite where Contractor is to perform work as required by the Contract or other functions r e lated thereto, during normal business hours and other reasonable periods of time. Contractor will perform the work as reasonably practical after the Customer makes the site available for performance of the work.
- 11. Payment Terms: Upon signing this Agreement, Customer shall pay Contractor 50% of the Proposed Price and the remaining balance shall be paid by Customer to Contractor upon completion of the project unless otherwise, agreed to in writing.
- Termination: This Work Order may be terminated by the either party with or without cause, upon seven (7) workdays advance written notice. Customer will be required to pay for all materials purchased and work complete to the date of termination and reasonable charges incurred in demobilizing.
- 13. Assignment: The Customer and the Contractor respectively, bind themselves, their partners, successors, assignees and legal representative to the other party with respect to all covenants of this Agreement. Neither the Customer nor the Contractor shall assign or transfer any interest in this Agreement without the written consent of the other provided, however, that consent shall not be required to assign this Agreement to any company which controls, is controlled by, or is under common control with Contractor or in connection with assignment to an affiliate or pursuant to a merger, sale of all or substantially all of its assets or equity securities, consolidation, change of control or corporate reorganization.
- 14. Disclaimer: This proposal was estimated and priced based upon a site visit and visual inspection from ground level using ordinary means, at or about the time this proposal was prepared. The price quoted in this proposal for the work described, is the result of that ground level visual inspection and therefore our company will not be liable for any additional costs or damages for additional work not described herein, or liable for any incidents/accidents resulting from conditions, that were not ascertainable by said ground level visual inspection by ordinary means at the time said inspection was performed. Contractor cannot be held responsible for unknown or otherwise hild den defects. Any corrective work proposed herein cannot guarantee exact results. Professional engineering, architectural, and/or landscape design services ("Design Services") are not included in this Agreement and shall not be provided by the Contractor. Any design defects in the Contract Documents are the sole responsibility of the Customer. If the Customer must engage a licensed engineer, architect and/or landscape design professional, any costs concerning these Design Services are to be paid by the Customer directly to the designer inspected.

 Cancellation: Notice of Cancellation of work must be received in writing before the orew is dispatched to their location or Customer will be liable for a minimum travel charge of \$150.00 and billed to Customer.

The following sections shall apply where Contractor provides Customer with tree care

- 16. Tree & Stump Removal: Trees removed will be cut as close to the ground as possible based on conditions to or next to the bottom of the tree trunk. Additional charges will be levied for unseen hazards such as, but not limited to concrete brick filled trunks, metalar rods, etc. If requested mechanical grinding of visible tree stump will be done to a defined width and depth below ground level at an additional charge to the Customer. Defined backfill and landscape material may be specified. Customer shall be responsible for contacting the appropriate underground utility locator company to locate and mark underground utility lines prior to start of work. Contractor is not responsible damage done to underground utilities such as but not limited to, cables, wires, pipes, and irrigation parts. Contractor will repair damaged irrigation lines at the Customer's expense.
- 17. Waiver of Liability: Requests for crown thinning in excess of twenty-five percent (25%) or work not in accordance with ISA (international Society of Arboricultural) standards will require a signed waiver of liability.

Acceptance of this Contract

By executing this document, Customer agrees to the formation of a binding contract and to the terms and conditions set forth herein. Customer represents that Contractor is authorized to perform the work stated on the face of this Contract. If payment has not been received by Contractor per payment terms hereunder, Contractor shall be entitled to all costs of collection, including reasonable attorneys' fees and it shall be relieved of any obligation to continue performance under this or any other Contract with Customer. Interest at a per annum rate of 1.5% per month (18% per year), or the highest rate permitted by law, may be charged on unpaid balance 15 days after billing.

NOTICE: FAILURE TO MAKE PAYMENT WHEN DUE FOR COMPLETED WORK ON CONSTRUCTION JOBS, MAY RESULT IN A MECHANIC'S LIEN ON THE TITLE TO YOUR PROPERTY

Customer

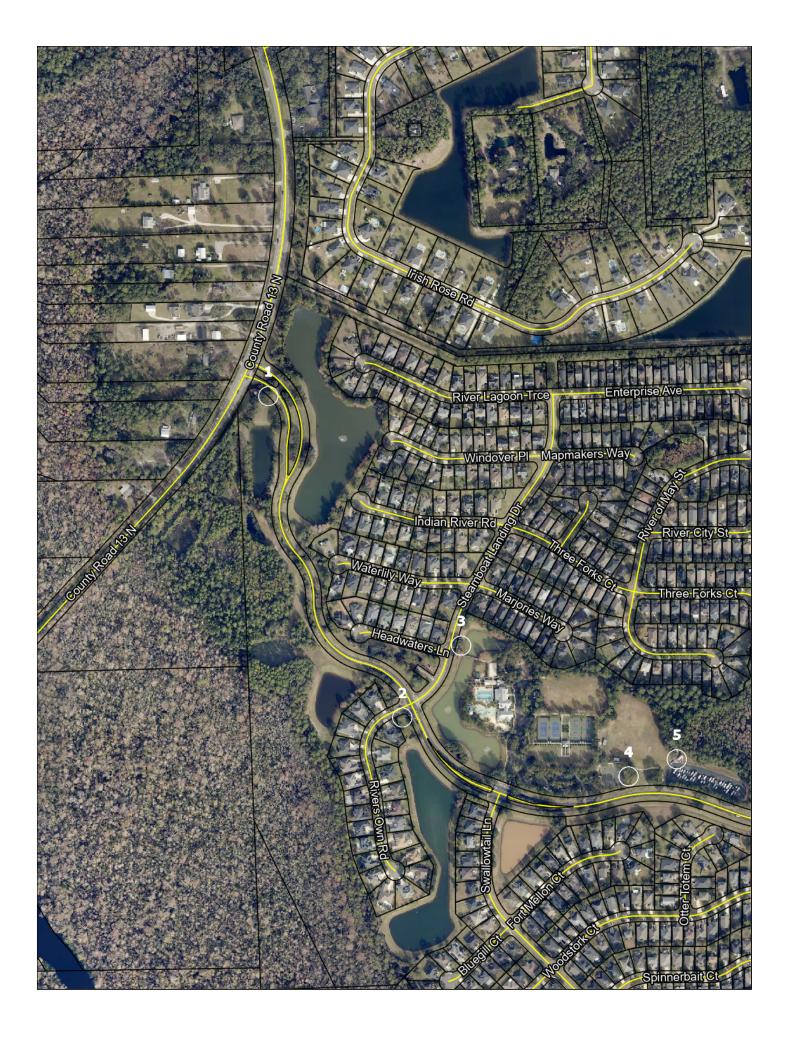
Signature	Title	Property Manager
Lourens Erasmus		September 05, 2025
Printed Name	Date	

BrightView Landscape Services, Inc. "Contractor"

		Irrigation Manager
Signature	Title	
Juwan Lamar Dupree		September 05, 2025

Job #: 460802023

SO #: 8752296 Proposed Price: \$5,455.45



Tab 7



Heritage Landing CDD Meeting

October 9, 2025, 1:00 p.m.

Date of Report: October 1, 2025

Todd Myhill, Amenity Manager

• Concluded Events: 4th Annual Neon Pool Party—No Board Action Required

• Pictures from the Neon Pool Party.









• Upcoming Special Events—No Board Action Required

• As previously reported, the 4th Annual Haunted House will be held on Friday, October 24, and Saturday, October 25, from 6:00 p.m. to 9:00 p.m.

• Thanksgiving Food Drive—Board Approval Required

• Resident Mirtha Barzaga is asking the board for permission to hold a Thanksgiving Food Drive for the 12th year at the amenity center on November 15, 2025, from 12:00 p.m. to 3:00 p.m. Ms. Barzaga will rent the Heritage Room to accommodate the growing size of the food collection, if the Board approves this event.

• General Facility Information

- RV Lot renewals are in full swing and we look forward to having them completed by November 1
- Sign In Sheets recorded close to 47,000 visits to the pools and gym for the year. An audit of gate access records before and after the office closes shows a very significant number of people who come to the amenity center without signing in, so the actual attendance over the last fiscal year was considerably higher. Also, this number does not include swim team and swim meets, area rentals, use of the tennis facility, basketball courts, and fields.

Join us in helping those in need!

Mirtha Barzaga's Annual

Thanksgiving FOOD DRIVE

NOVEMBER 15, 2025



ITEMS NEEDED:

Non-perishables such as canned fruit & vegetables, beans, noodles, soups, ham, tuna, salmon, cleaning supplies, toiletries, & more!

DROP OFF LOCATION:

- Heritage Landing Clubhouse
- 370 Heritage Landing Parkway
- NOON 3:00PM



<u>All Proceeds Benefit:</u>

A private, non-profit agency providing transitional housing to families with children that have encountered difficult times and are in crisis.

For more information call

Mirtha Barzaga

904-501-1830

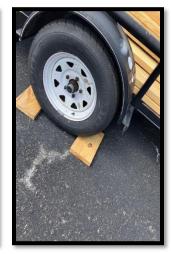


Heritage Landing CDD Meeting October 9, 2025

Field Operations Manager Report
Date of report: 9/30/2025

New trailer tires:







While picking up wood from 84 Lumber the left tire popped. I was able to stop at a gas station and with Jeff's help remove the busted tire. Took it to Discount Tyre and had a new one installed. Put the new tire on and bring it to the RV lot. Once parked we removed the other tire, and I took it to be swapped out also. Now both wheels are good to go.

Gutter drain unclogged:







The drain was clogged with mulch causing it to flood the bed.

Amenity center gate painting:













We have been painting our entrance and exit gates. The welds on these gates are breaking and we have made repairs with flat stock and angle brackets. See proposals attached for replacement of these gates and playground gates.

Pillar modifications:







The wood trim on the bottom of the exterior pillars is rotting away, and we are attempting a permanent replacement that is also aesthetically pleasing. We are using pvc planks glued and screwed down.





Spring rider removal:









Another spring rider broke, and we removed the concrete footer from the playground.

Post season cleaning:









We are in the process of washing the buildings at the amenity center and tennis bathrooms.

Neon pool party:

















Just a couple fun pictures.



Fence For Pros

2410 Water Plant Rd St. Augustine, FL 32092 +19046794750 Info@fenceforpros.com

Estimate

ADDRESS SHIP TO Lourens Erasmus Lourens Erasmus Heritage Landing Heritage Landing

ESTIMATE # 3212 **DATE** 09/30/2025

DESCRIPTION	QTY	RATE	AMOUNT
46 3/4"Wx46"H Comm Black 2Rail Walk Gate	4	320.00	1,280.00T
35"Wx47 1/2"H Comm Black 2Rail Walk Gate	1	300.00	300.00T
Please review materials for accuracy, **FENCE FOR PROS will not be responsible for missing or incorrect items. Accepting this with a signature acknowledges accuracy of this order. *FENCE FOR PROS requires 100% payment prior to placing an order. **For Special Orders there will be NO REFUNDS or RETURNS on materials.		SUBTOTAL TAX TOTAL	1,580.00 102.70 \$1,682.70

Accepted By **Accepted Date**

*All Payments are Due Upon Receipt

*We Accept Checks, Cash and Credit Cards (with a convenience fee of 3.25%)

* Returned Checks Will be Subject to a \$45.00 Charge

*Interest of 3.5% will be Applied to Past Due Invoices due on invoice date

*No Returns on Special Orders

*All Approved Returns will be Subject to a Restocking fee of 15% of Material Purchase



6869 Phillips Pkwy Dr. South Jacksonville Fl 32256

Fax: 904-807-9158 Phone: 904-997-0044

Service Report

Date: September 16, 2025 Fountain Tech: Tom Hair

Client: Heritage Landing CDD

Contact: Melissa Dobbins, Todd Myhill, Lourens Erasmus

Waterways: Fifteen Ponds

General Information: Quarterly maintenance service has been performed on all 4 fountains in Ponds 2, 4 and 8. I cleaned the floats, intake screens, nozzles and the lights. Fountain lights were checked. The timers, voltage, amperage, and mooring lines were checked on all fountains. Listed below is a pond by pond description of additional work if any and pictures.

Pond 2 Fountain:



Pond 4 Fountain 1:



Pond 4 Fountain 2:



Pond 8 Fountain:



Total Additional Materials:

Please contact Charles Aquatics with any questions or comments.



6869 Phillips Pkwy Dr. South Jacksonville Fl 32256

Phone: 904-997-0044

Service Report

Date: September 30, 2025 **Biologists**: Jim Charles

Client: Heritage Landing CDD

Waterways: Thirteen Ponds

Note: Windy conditions and moderate rain prevented us from treating this

trip. We will treat ponds later this week when conditions improve.

Pond 1: Pond was in fair condition. The water level is good. Scheduled for treatment for spatterdock.



Pond 2: Pond was in good condition. The water level is normal. Fountain running normally.



Pond 3: Pond was in fair to good condition. The water level is good.



Pond 4: Pond was in fair condition. Both fountains are running. Treatment for torpedo grass and spatterdock will be done this week.





Pond 5: Pond was in fair to good condition. The water level is normal. Spatterdock to be treated this week.



Pond 6: Pond is in good condition. The water level is normal.



Pond 7: Pond was in fair condition. The water level is good. Scheduled for spatterdock treatment this week.





Pond 8: Pond was in fair condition. The water level is high. Fountain running normally. Will be treated when water level recedes.



Pond 9: Pond was in good condition. Water level is good. Pond color looks better this month.



Pond 10: Pond was in fair condition. The water level is high.



Pond 11: Pond was in good condition. The water level is normal.



Pond 12: Pond was in good condition. The water level is normal.



Pond 13: Pond was in good condition. The water level is normal.



Jim Charles